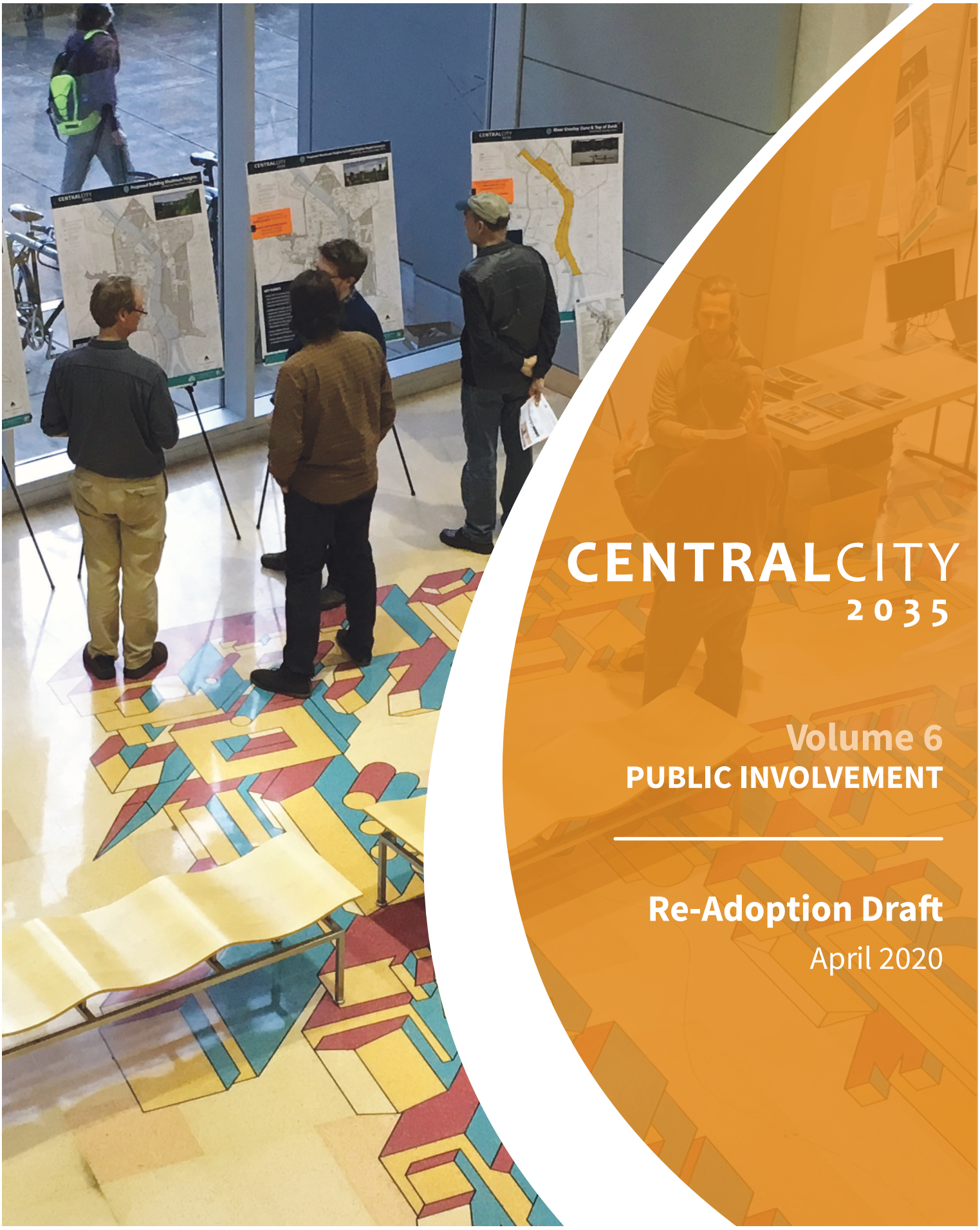

CENTRALCITY 2035

Volume 6
PUBLIC INVOLVEMENT

Re-Adoption Draft

April 2020

Bureau of Planning and Sustainability
Innovation. Collaboration. Practical Solutions.
City of Portland, Oregon

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This plan is the culmination of work over many years on the Central City Concept Plan, three quadrant plans (North/Northeast Quadrant Plan, West Quadrant Plan, Southeast Quadrant Plan), Natural and Scenic Resources protection plans, and the Bonus and Transfer Study. Many thanks to the thousands of stakeholders who participated in those processes and whose contributions helped to shape this plan.

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Special thanks to the current and former PSC members who chaired Central City Plan committees: Don Hanson, Katherine Schultz and Michelle Rudd.

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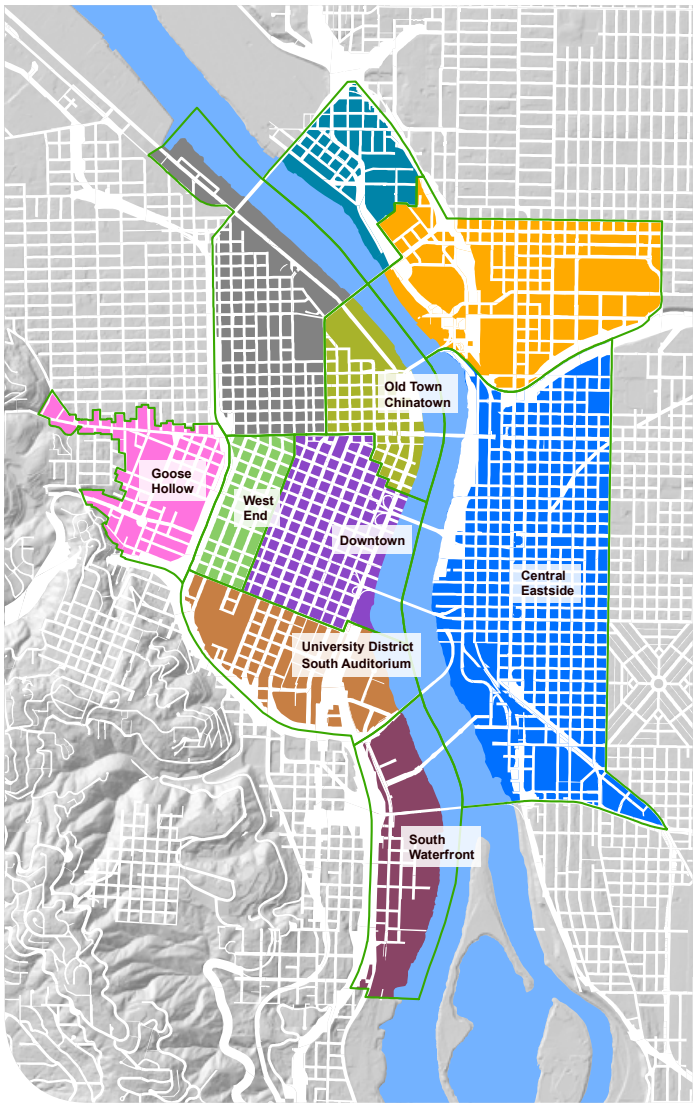


CC2035 |**TABLE OF CONTENTS**

PUBLIC INVOLVEMENT

Introduction.....1

Public Engagement Summary 1

Acknowledgements 6

ATTACHMENTS

A. Outreach Activities Log 9

B. West Quadrant SAC Ethics Complaint and Disclosure Summary 31

1. Complaint Letter
2. Ombudsman Letter
3. Letter to the West Quadrant SAC
4. Blank Disclosure Form
5. Frequently Asked Question

Introduction

The *Central City 2035 Plan* brings together more than five years of work and the voices of thousands. In addition to the outreach events and activities summarized below, hundreds of Portlanders provided formal testimony to the Planning and Sustainability Commission and City Council on the various projects that guided the development of this plan. The public will continue to play a crucial role moving forward as the Plan is refined through the CC2035 process.

This chapter summarizes highlights from the multi-year engagement process. Sections below include the public engagement summary and acknowledgements. The Outreach Activity Log and other relevant materials are attached at the end of this document.

Public Engagement Summary: How We Got Here

Public engagement for the *CC2035 Concept Plan*, each of the three quadrant plans and related work is summarized below. All of this work was integrated to develop the *CC2035 Plan*.

CENTRAL CITY 2035 CONCEPT PLAN (2010-2012)

An 18-member Central City Advisory Group (AG) representing stakeholders or stakeholder groups with experience in different issues and/or interests in the future of the Central City was appointed by Mayor Adams to serve for one year. All meetings of the group were open to the public and included time for public comment.

During late 2010 and 2011, City staff and the Advisory Group conducted a series of workshops and symposiums to scope the range of issues that CC2035 needed to address. At each symposium a group of expert panelists considered existing conditions, opportunities and constraints to addressing the topic discussed, and recommended strategies and objectives to better achieve the desired outcomes they identified. All events were open to the general public and included time for public comment. Approximately 435 people attended the symposiums or workshops.

- **Economic Vitality:** two symposiums, 21 panelists
- **Housing and Community Development:** two symposiums, 21 panelists
- **Willamette River:** two symposiums, 25 panelists
- **Mobility:** two symposiums, 23 panelists
- **Public Safety:** one symposium, 15 panelists
- **Civic and Cultural Life:** two symposiums, 29 panelists
- **Urban Design:** three workshops, 53 participants
- **Historic Resources:** two symposiums, 25 panelists

A 17-member Central City 2035 Steering Committee met eight times to guide staff on the development of a Concept Plan to develop policies and guidance for the quadrant plan process. All meetings were open to the public and included time for public comment.

THE QUADRANT PLANS (2010-2015)

Public events, meetings, project milestones and opportunities for engagement were promoted and featured on each project's respective website; the BPS website; in quadrant-specific and BPS e-newsletters and emails; on social media; and in various newspapers including the Oregonian, Daily Journal of Commerce, Willamette Week and Portland Tribune.

N/NE Quadrant Plan (2012)

A 30-member stakeholder advisory committee (SAC) met 19 times and held an additional 14 subcommittee meetings. All meetings were open to the public and provided opportunity for public comment. In addition:

- Staff attended 100 community meetings, reaching more than 1,100 people
- Staff hosted 10 public events, reaching nearly 600 people
- Web tools and surveys reached an additional 140 people

West Quadrant Plan (2015)

A 33-member stakeholder advisory committee (SAC) met 16 times. All meetings were open to the public and provided opportunity for public comment. In addition:

- Staff attended 110 community meetings, reaching approximately 1100 people
- Staff hosted 12 public events, reaching more than 400 people
- Web tools, mailers and surveys reached an additional 700 people

In the summer of 2015 after City Council adopted the West Quadrant Plan, the City Ombudsman received an anonymous complaint from a group of concerned community members. They claimed that certain members of the West Quadrant SAC had conflicts of interest that weren't disclosed in the course of the committee's work — and should have been. Attachment B provides the relevant information related to this complaint.

Southeast Quadrant Plan (2015)

A 30-member stakeholder advisory committee (SAC) met 14 times. In addition, open-membership working groups were formed, focusing on the 1) Central Reach; 2) transportation; and 3) policy. These groups met numerous times during the quadrant process.

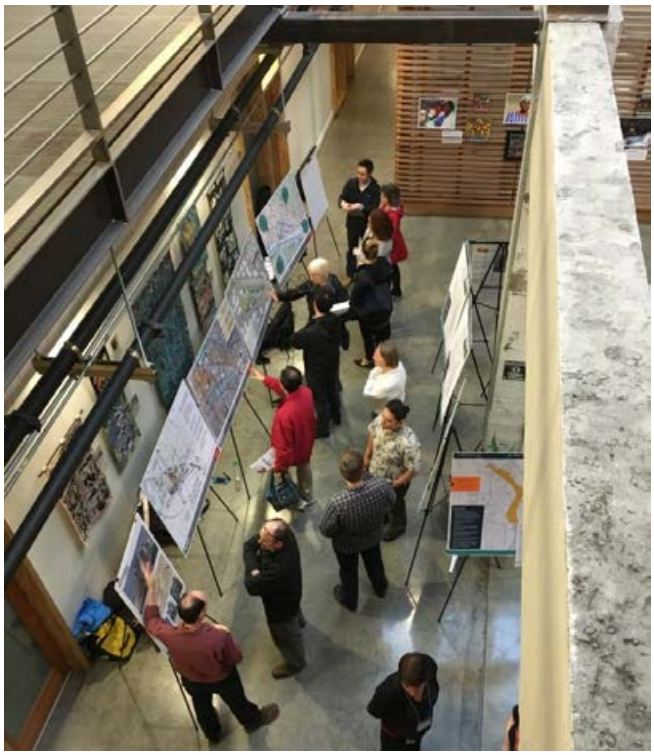
- Staff attended 93 community meetings, reaching nearly 500 people
- Staff hosted 15 public events related to the quadrant and Willamette River, reaching an additional 500 people
- Web tools and mailers reached an additional 1,000 people

Quadrant Plan Technical Advisory Committees

Two Technical Advisory Committees (TAC) were formed during the quadrant processes: one for the N/NE Quadrant Plan and a joint committee for the West and Southeast Quadrant Plans, as these plans were done concurrently. These committees were made up of representatives from public agencies with specialized expertise. TAC members were responsible for reviewing project proposals, providing comments to project staff and reporting back to their agencies throughout the planning process.

RELATED WORK

In addition to the quadrant planning efforts, other projects were undertaken and incorporated into the *CC2035 Plan*.



Central City Parking Policy Update

The Central City Parking Policy Update was part of the *CC2035 Plan* and part of an effort by PBOT to develop a comprehensive Citywide Parking Strategy. This planning process was tasked with updating the parking policies guiding administration and provision of parking in the Central City as well as updating the implementing tools to achieve those policies. Existing policies in City Code Title 16 (Vehicles and Traffic) guide the administration of public parking, including on-street parking. Existing policies in City Code Title 33 (Zoning) impact the type and number of parking spaces that can be built on private sites. Public involvement for the Central City Parking Policy Update included a parking symposium with an estimated 160 attendees, a 30-member stakeholder advisory committee, an open house, an online survey, presentation at all Mixed Use Zones events, and 35 presentations at community groups, organizations, and events throughout the Central City and beyond for an estimated total reach of 966 contacts.

Central City Floor Area Ratio Bonus and Transfer Study (2015)

BPS worked with the Portland Housing Bureau (PHB) and consultants Economic & Planning Systems (EPS) and Otak to complete a feasibility study for an update to the Central City's density bonus and entitlement transfer system. In conjunction with BPS and PHB, the process actively involved staff from Parks, Development Services, Commissioner Dan Saltzman's office, the Mayor's office, and others who collectively served on a monthly basis as the Executive Oversight Committee. The project also engaged external stakeholders, including affordable housing, residential and non-residential developers and brokers, builders, non-profit organizations, legal experts, and other industry professionals in one-on-one interviews and several roundtable discussions.

Central City Scenic Resources Protection Plan

The first step in updating the management of scenic resources in the Central City was to inventory existing resources. BPS asked the public for nominations of potential new views and viewpoints in the summer of 2014. BPS then worked with a consultant and an inter-bureau team with staff from Portland Parks and Recreation,

Bureau of Environmental Services and Bureau of Transportation to complete the inventory. A panel of experts in the fields of landscape architecture, urban design, natural resources and cultural resources was asked to score all existing and potential views based on a number of factors such as universal scenic quality and primary focal elements. The Scenic Resources Inventory was made available for public review and comment in the spring of 2015. Following the inventory, staff evaluated the scenic resources, made protection recommendations and distributed them for public review and comment with the *CC2035 Discussion Draft*. The draft recommendations were also presented at multiple external stakeholder meetings with business and neighborhood associations and at public open house events.

River Planning

Future planning for the Willamette riverfront area was an integral part the Central City plan update and engaged City bureaus, other agencies, property owners, interested individuals and groups related to the environment, recreation, tourism, transportation and commerce. A Central Reach Working Group was formed for a few key events that openly included the aforementioned constituents. A Central Reach 2-day public workshop was held on December 4 and 5, 2013, which resulted in a future draft design concept for the riverfront area in Central City. Two public riverfront walks were held as part of the Southeast Quadrant planning process. An agency-oriented charrette was held on the Eastbank Crescent area to explore possibilities for public access and habitat improvements.

Staff presented and discussed ideas and proposals for the Central Reach riverfront area at numerous meetings including with the: Central City 2035 quadrant plans' stakeholder advisory committees, relevant city bureaus, the Portland Waterfront Alliance, Human Access Project, Portland Boathouse, Travel Portland and the Portland Business Association. Additionally, a Portland State University Masters of Planning project on activating Governor Tom McCall Waterfront Park solicited broad-based public input that informed this planning process. River-related planning news was periodically shared with an email list of over 400 people to inform and engage those interested in river planning.

DEVELOPMENT OF CC2035 PLAN

Staff integrated the *CC2035 Concept Plan*, quadrant plans and related work into the *Central City 2035 Plan*, resolving conflicts between different efforts to create a unified document. A Discussion Draft was released for public comment on February 8, 2016 and feedback was received in a variety of ways.

Following the release of the Discussion Draft in February, more than 70 people attended open houses on both sides of the river, and even more had the opportunity to learn about the plan during drop-in hours over the course of two weeks. Project staff also attended more than 40 meetings with neighborhood associations,

property owners, and others throughout the Central City. They shared information and answered questions about the *CC2035 Plan*, gathering input on the Discussion Draft. Additionally, staff received approximately 200 written comments and letters by the March 31, 2016 deadline. Two interactive Map Applications (Map Apps) were created to help interested parties understand proposed changes to Comprehensive Plan map designations, zoning, maximum FAR and building height, and the *Transportation System Plan* (street classifications and candidate transportation projects). A comment form integrated in the Map Apps allowed the public to provide comments on specific proposals or specific properties. With the release of this Proposed Draft, staff are arranging to return to many of these stakeholder groups to explain new elements and share information on how to provide testimony and stay involved in the project.

A summary list of all activities the *Central City 2035 Plan* team participated in during development of this plan is found in Attachment A.

PLANNING AND SUSTAINABILITY COMMISSION HEARINGS ON CC2035 PLAN

More than 750 Portlanders provided testimony on the Proposed Draft prior to and at two public hearings that were held on July 26 and August 9, 2016. The Planning and Sustainability Commission (PSC) received and considered written, oral and online Map App comments as they worked through amendments to the Proposed Draft. On May 23, 2017, the last of 9 work sessions, the PSC voted to move forward a revised CC2035 Plan to the Portland City Council. This is the PSC Recommended Draft.

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serving on committees and participating in planning workshops, studies, symposia and design charrettes

Attachment A. Outreach Activities Log (As of 6/16/2016)

Date	Organization/Event	Project Staff	Attendance
1/11/2010	CC2035 Housing and Community Development Working Group	Iwata, Lisle, Raggett, Doss, Lillard, Hamblin	30
6/8/2010	CC2035 Advisory Group Meeting	Susan Anderson, Shannon Buono, John Cole, Sallie Edmunds, Elisa Hamblin, Steve Iwata, Mauricio Leclerc, Karl Lisle, Nicholas Starin, Joe Zehnder	19
6/24/2010	CC2035 Advisory Group Meeting	Cole, Troy Doss, Edmunds, Eric Engstrom, Diane Hale, Hamblin, Iwata, Leclerc, Lora Lillard, Lisle, Zehnder	23
6/24/2010	CEIC Lower Triangle	Cole, Iwata	10
7/15/2010	CC2035 Advisory Group Meeting	Cole, Doss, Edmunds, Hale, Hamblin, Iwata, Leclerc, Lisle, Mark Raggett, Zehnder	18
7/20/2010	CC2035 Technical Advisory Group Meeting	Buono, Cole, Edmunds, Hale, Hamblin, Iwata, Lisle, Raggett	11
8/10/2010	AIA Urban Design Panel	Raggett	12
8/25/2010	Mayor's Design Subcabinet	Raggett	5
9/2/2010	Portland Design Commission - Design Central City Presentation	Iwata, Raggett, Doss, Lillard	15
9/16/2010	N/NE Quadrant Stakeholder Advisory Committee Meeting #1	Beckman, Eberle, Gillam, Hale, Iwata, Johnson, Juhasz, Leclerc, Lisle, Starin, Wilson, Zehnder	36
9/22/2010	N/NE Coalition of Neighborhoods Land Use Committee	Bischoff	25
9/25/2010	N/NE Quadrant Community Walk: Lloyd District	Beckman, Eberle, Hale, Iwata, Juhasz, Johnson, Leclerc, Lisle, Raggett, Starin, VanTijen, Wilson	10
9/27/2010	Portland Historic Landmarks Commission	Raggett	15
9/28/2010	Rose Quarter Stakeholder Advisory Committee	Lisle	50
9/28/2010	N/NE Quadrant Community Walk: Lower Albina	Beckman, Eberle, Hale, Iwata, Johnson, Juhasz, Leclerc, Lisle, Raggett, Starin, VanTijen, Wilson	10
10/5/2010	CC2035 Advisory Group Meeting	Cole, Doss, Edmunds, Hale, Hamblin, Iwata, Leclerc, Lillard, Raggett, Zehnder	19
10/6/2010	N/NE Quadrant Technical Advisory Committee	Beckman, Eberle, Iwata, Johnson, Juhasz, Lisle, Raggett, Starin, Wilson	15
10/7/2010	ASLA Mount Hood Chapter	Raggett	5
10/11/2010	Eliot Neighborhood Association	Starin	28
10/12/2010	Portland Bicycle Advisory Committee	Iwata, Leclerc	25
10/12/2010	Sullivan's Gulch Neighborhood Association	Eberle, Lisle	40
10/12/2010	CC2035 & N/NE Quadrant Open House	Beckman, Buono, Doss, Edmunds, Hale, Hamblin, Iwata, Leclerc, Lisle, Grant Morehead, Raggett	100
10/12/2010	Downtown NA Land Use Subcommittee	Iwata	5
10/14/2010	N/NE Quadrant Stakeholder Advisory Committee Meeting #2	Beckman, Eberle, Gillam, Hale, Iwata, Johnson, Juhasz, Leclerc, Lisle, Mason, Raggett, Starin, Wilson	40
10/19/2010	CC2035 Technical Advisory Group Meeting	Buono, Edmunds, Hale	16

Date	Organization/Event	Project Staff	Attendance
10/22/2010	Housing and Community Development #1 Symposium	Cole, Doss, Hamblin, Iwata, Uma Krishnan, Lisle, Zehnder	32
10/28/2010	Irvington Neighborhood Association Land Use Committee	Iwata	9
11/5/2010	CC2035 Urban Design Workshop #1	Hamblin, Lillard, Lisle, Lum, Raggett, Starin	35
11/9/2010	Planning Commission Briefing – CC 2035 and River Plan / Central Reach	Iwata	20
11/12/2010	Housing and Community Development #2 Symposium	Cole, Doss, Hamblin, Iwata, Leslie Lum, Leclerc, Zehnder	29
11/15/2010	N/NE Quadrant and Rose Quarter District Plan Open House	Beckman, Buono, Eberle, Edmunds, Gillam, Hale, Iwata, Juhasz, Leclerc, Lisle, Raggett, Starin, Michelle VanTijen, Wilson	150
11/16/2010	Portland Business Alliance	Beckman, Iwata, Juhasz	33
11/16/2010	CC2035 Advisory Group Meeting	Buono, Doss, Edmunds, Hamblin, Iwata, Leclerc, Lillard, Starin	9
11/16/2010	CC2035 Technical Advisory Group Meeting	Doss, Edmunds, Hamblin, Hale, Iwata, Starin	13
12/1/2010	N/NE Quadrant SAC Transportation Subcommittee Meeting	Beckman, Eberle, Gillam, Hale, Iwata, Johnson, Juhasz, Leclerc, Lisle, Morehead, Starin, Wilson	18
12/2/2010	N/NE Quadrant SAC Land Use Subcommittee Meeting	Beckman, Eberle, Gillam, Hale, Iwata, Johnson, Juhasz, Leclerc, Lisle, Morehead, Starin, Wilson	18
12/7/2010	CC2035 Advisory Group Meeting	Buono, Cole, Doss, Edmunds, Hale, Hamblin, Iwata, Zehnder	21
12/9/2010	N/NE Quadrant Stakeholder Advisory Committee Meeting #3	Beckman, Buono, Eberle, Gillam, Hale, Iwata, Juhasz, Leclerc, Lisle, Mason, Starin, Wilson, Zehnder	34
12/13/2010	River in Focus Brownbag Presentation	Edmunds, Raggett	40
12/15/2010	Portland Plan Citizen Involvement Committee	Beckman, Iwata, Starin	10
12/15/2010	NE Coalition of Neighborhoods	Beckman, Starin	2
12/15/2010	River TAC	Buono, Doss, Edmunds, Hale, Raggett	6
1/18/2011	CC2035 Advisory Group Meeting	Buono, Doss, Hamblin, Iwata, Leclerc, Lillard, Raggett, Zehnder	15
1/18/2011	River Forum	Edmunds, Hale	80
1/20/2011	N/NE Quadrant Stakeholder Advisory Committee Meeting #4	Beckman, Eberle, Gillam, Hale, Iwata, Johnson, Juhasz, Leclerc, Lisle	34
1/25/2011	Public Safety Working Group Meeting	Buono, Cole, Doss, Edmunds	13
2/1/2011	Series of Stakeholder Interviews	Eberle, Juhasz, Leclerc, Lisle, Raggett, Wilson	17
2/4/2011	The Willamette River #1 Symposium	Buono, Marisol Caron, Cole, Doss, Edmunds, Hale, Hamblin, Iwata, Lillard	40
2/9/2011	N/NE Quadrant SAC Land Use and Transportation Subcommittee Meeting	Beckman, Eberle, Gillam, Hale, Iwata, Johnson, Juhasz, Leclerc, Lisle, Morehead, Starin, Wilson	25
2/11/2011	Mobility #1 Symposium	Buono, Bower, Cole, Doss, Hamblin, Iwata, Leclerc, Lisle, Kate McQuillan, Morehead, Turhan Sonmez	28
2/15/2011	CC2035 Advisory Group Meeting	Buono, Caron, Doss, Edmunds, Hale, Hamblin, Iwata, Lillard, Raggett, Zehnder	17
2/17/2011	Economic Vitality #1 Symposium	Anderson, Cole, Hamblin, Iwata, Lum, VanTijen, Zehnder	21

Date	Organization/Event	Project Staff	Attendance
2/22/2011	N/NE Quadrant Charrette: Land Use and Local Transportation	Beckman, Eberle, Hale, Juhasz, Iwata, Leclerc, Lisle, Morehead, Raggett, Starin, Wilson	17
2/23/2011	N/NE Quadrant Charrette: Land Use and Local Transportation	Beckman, Eberle, Hale, Iwata, Juhasz, Morehead, Leclerc, Lisle, Raggett Starin, Wilson, Zehnder	18
2/25/2011	The Willamette River #2 Symposium	Buono, Cole, Caron, Doss, Edmunds, Hale, Hamblin, Iwata, Lisle, Sonmez	40
3/2/2011	N/NE Quadrant SAC Land Use and Transportation Subcommittee Meeting	Beckman, Eberle, Gillam, Hale, Iwata, Juhasz, Leclerc, Lisle, Morehead, Starin, Wilson	17
3/2/2011	N/NE Quadrant Technical Advisory Committee	Beckman, Eberle, Gillam, Hale, Iwata, Juhasz, Leclerc, Lisle, Morehead, Starin, Wilson	17
3/10/2011	N/NE Quadrant Stakeholder Advisory Committee Meeting #5	Beckman, Eberle, Gillam, Hale, Iwata, Johnson, Juhasz, Leclerc, Lisle, Raggett, Starin, Wilson	33
3/11/2011	Mobility #2 Symposium	Hamblin, Iwata, Kountz, Leclerc, Morehead, Raggett, VanTijen, Zehnder	18
3/15/2011	CC2035 Advisory Group Meeting	Anderson, Doss, Edmunds, Hale, Hamblin, Leclerc, Lisle, Raggett, Zehnder	13
3/20/2011	AHC/Bosco-Milligan Preservation & Portland Plan event	Steve Dotterrer, Mickle, Starin	25
3/23/2011	NE Coalition of Neighbors Land Use and Transportation Committee	Beckman, Eberle	14
3/29/2011	Economic Vitality #2 Symposium	Bowers, Cole, Doss, Hamblin, Kountz, Lisle, Zehnder	34
3/29/2011	Civic and Cultural Working group	Clarke, Doss, Hamblin, Iwata	8
3/30/2011	N/NE Quadrant SAC Land Use and Transportation Subcommittee Meeting	Beckman, Eberle, Gillam, Hale, Iwata, Juhasz, Leclerc, Lisle, Morehead, Starin, Wilson	21
4/4/2011	CC2035 Urban Design Workshop #2	Hamblin, Lillard, Lisle, Lum, Raggett, Starin	20
4/5/2011	CC2035 Advisory Group Meeting	Beckman, Caron, Doss, Edmunds, Hale, Hamblin, Raggett	16
4/7/2011	Lloyd District Community Association	Lisle, Juhasz	25
4/8/2011	Civic and Cultural Life Symposium #1	Beckman, Buono, Caron, Cole, Doss, Edmunds, Hamblin, Lisle, Starin, Raggett	23
4/11/2011	N/NE Quadrant I-5 Freeway and Local Transportation Interface Charrette: Opening Session	Beckman, Eberle, Gillam, Hale, Iwata, Juhasz, Leclerc, Lisle, Morehead, Starin, Wilson	38
4/12/2011	Rose Quarter Stakeholder Advisory Committee	Lisle	60
4/12/2011	N/NE Quadrant I-5 Freeway and Local Transportation Interface Charrette: Check-in Session	Beckman, Hale, Eberle, Iwata, Juhasz, Leclerc, Lisle, Raggett, Wilson	14
4/13/2011	N/NE Quadrant I-5 Freeway and Local Transportation Interface Charrette: Closing Session	Beckman, Eberle, Gillam, Hale, Iwata, Juhasz, Leclerc, Lisle, Morehead, Starin, Wilson	22
4/19/2011	CC2035 Advisory Group Meeting	Buono, Caron, Doss, Edmunds, Hale, Hamblin, Iwata, Raggett	10
4/20/2011	N/NE Quadrant SAC Land Use and Transportation Subcommittee meeting	Beckman, Eberle, Hale, Iwata, Leclerc, Lisle, Juhasz, Wilson	20
4/22/2011	Public Safety Symposium	Beckman, Buono, Cole, Doss, Hamblin, Hartinger, Iwata, Lum	15

Date	Organization/Event	Project Staff	Attendance
4/28/2011	Civic and Cultural Life Symposium #2	Doss, Hale, Hamblin, Hartinger, Iwata, Raggett	24
5/17/2011	CC2035 Advisory Group Meeting #12	Bowers, Buono, Caron, Cole, Doss, Edmunds, Hale, Hamblin, Hartinger, Iwata, Kountz, Leclerc, Libby, Morehead	16
5/20/2011	Historical Resources Symposium #1	Cole, Doss, Hamblin, Hartinger, Heron, Iwata, Lisle, Lum, Raggett, Starin	40
5/26/2011	N/NE Quadrant Project Stakeholder Advisory Committee Meeting #6	Beckman, Hale, Iwata, Johnson, Juhasz, Leclerc, Lisle, Starin, Wilson	31
6/3/2011	CC2035 Urban Design Workshop on the Public Realm	Hamblin, Lillard, Lisle, Lum, Raggett, Starin	20
6/7/2011	CC2035 Advisory Group Meeting	Cole, Doss, Edmunds, Hale, Hamblin, Hartinger, Iwata, Libby, Lum, Zehnder	12
6/16/2011	N/NE Quadrant Project Stakeholder Advisory Committee (SAC) Meeting #7	Beckman, Eberle, Hale, Iwata, Juhasz, Leclerc, Lisle, Starin, Wilson, Zehnder	19
6/17/2011	Historical Resources Symposium #2	Doss, Hamblin, Hartinger, Iwata, Lisle, Lum, Starin, Raggett	31
6/23/2011	Eliot Neighborhood Association	Eberle, Juhasz, Leclerc, Lisle, Mark Johnson	1
6/29/2011	N/NE Quadrant Open House	Beckman, Eberle, Hale, Hartinger, Iwata, Juhasz, Leclerc, Lisle, Morehead, Starin, Joel Stein, Spencer Williams, Wilson	102
6/30/2011	Irvington Neighborhood Association Land Use Committee	Juhasz, Leclerc, Lisle	12
7/7/2011	Portland Freight Committee	Juhasz, Leclerc	25
7/11/2011	Oregon Convention Center Urban Renewal Advisory Committee	Iwata	16
7/12/2011	Bicycle Advisory Committee	Juhasz, Leclerc	25
7/12/2011	Eliot Neighborhood Association Land Use Committee	Eberle, Iwata, Juhasz, Leclerc,	5
7/13/2011	N/NE Quadrant SAC Transportation and Land Use Subcommittee meeting	Beckman, Eberle, Hale, Iwata, Juhasz, Leclerc, Lisle, Starin, Wilson	18
7/18/2011	Eliot Neighborhood Association Land Use Committee	Beckman, Iwata	4
7/19/2011	Pedestrian Advisory Committee	Juhasz, Leclerc	10
7/26/2011	N/NE Quadrant Technical Advisory Committee	Beckman, Hale, Iwata, Johnson, Juhasz, Lisle, Raggett, Starin	12
7/27/2011	Calaroga Terrace	Eberle, Juhasz, Leclerc, Lisle	2
7/28/2011	N/NE Quadrant Stakeholder Advisory Committee Meeting #8	Beckman, Eberle, Hale, Iwata, Johnson, Juhasz, Leclerc, Lisle, Starin, Wilson, Zehnder	27
7/28/2011	Leftbank Building Tenants	Eberle, Starin, Juhasz	10
8/1/2011	Travel Portland Community Action Committee	Eberle, Iwata	10
8/2/2011	Lloyd District and Sullivan's Gulch National Night Out	Hale, Lum	30
8/3/2011	Sullivan's Gulch Land Use Committee	Beckman, Juhasz	7
8/15/2011	Calaroga Terrace	Beckman, Juhasz, Lisle	2
8/18/2011	Lloyd Community Association	Beckman,Leclerc, Lisle	13
8/25/2011	Ashforth Pacific	Leclerc, Lisle, Raggett	2
9/1/2011	Lloyd Transportation Management Association	Juhasz, Leclerc, Lisle	15

Date	Organization/Event	Project Staff	Attendance
9/6/2011	Sullivan's Gulch Neighborhood Association Land Use Committee	Beckman	6
9/7/2011	Lower Albina Businesses	Beckman, Juhasz, Leclerc, Starin	6
9/8/2011	NE Broadway Business Association	Beckman	7
9/13/2011	Portland Business Alliance Transportation Committee	Iwata, Juhasz, Leclerc	15
9/14/2011	N/NE Quadrant SAC Land Use Subcommittee meeting	Beckman, Hale, Iwata, Leclerc, Lisle, Raggett, Starin, Wilson	14
9/18/2011	Dill Pickle Club - "How the City is Planned" walking tour	Starin	35
9/29/2011	N/NE Quadrant Stakeholder Advisory Committee Meeting #9	Beckman, Eberle, Hale, Iwata, Juhasz, Leclerc, Lisle, Raggett, Starin, Wilson	25
10/4/2011	Central Eastside Industrial Council Land Use Committee	Iwata, Juhasz	24
10/12/2011	N/NE Quadrant SAC Land Use Subcommittee meeting	Beckman, Eberle, Hale, Iwata, Juhasz, Leclerc, Lisle, Raggett, Starin, Wilson	12
10/13/2011	N/NE Quadrant Technical Advisory Committee	Beckman, Buono, Hale, Juhasz, Lisle, Raggett, Starin, Stark	10
10/14/2011	N/NEQ Agency Director's Check-in	Anderson, Hale, Iwata, Johnson, Juhasz, Leclerc, Zehnder	4
10/20/2011	Lloyd Ecodistrict Board Meeting	Iwata, Lisle	12
10/25/2011	LRS Architects	Beckman, Buono, Doss, Hale, Hamblin, Iwata, Raggett, Starin, Nan Stark	2
10/27/2011	N/NE Quadrant Stakeholder Advisory Committee Meeting #10	Beckman, Eberle, Hale, Iwata, Juhasz, Leclerc, Lisle, Raggett, Starin, Wilson	33
11/3/2011	Eliot Neighborhood Association	Beckman, Starin	1
11/8/2011	N/NEQ Stakeholders (Rose Quarter Management, Langley Investments, Lloyd TMA)	Lisle, Raggett	3
11/8/2011	Oregon Trucking Association	Juhasz	1
11/9/2011	N/NE Quadrant Technical Advisory Committee	Eberle, Juhasz, Starin, Wilson	9
11/10/2011	Streimer Sheetmetal Works, Inc.	Starin	2
11/10/2011	Central City 2035 Steering Committee Meeting	Beckman, Nick Byers, Doss, Hamblin, Iwata, Leclerc, Lillard, Lindsey Menard, Raggett, Starin, Zehnder	20
11/15/2011	Audubon Society	Beckman, Brooks	1
11/16/2011	Alora Development (Leftbank Project)	Iwata, Juhasz, Wilson	3
11/17/2011	N/NE Quadrant Stakeholder Advisory Committee Meeting #11	Beckman, Eberle, Hale, Iwata, Juhasz, Leclerc, Lisle, Raggett, Starin, Williams	36
11/30/2011	Rose Quarter Stakeholder Advisory Committee	Lisle	40
12/1/2011	Portland Freight Committee	Juhasz, Leclerc, Wilson	25
12/1/2011	Central City 2035 Steering Committee Meeting	Buono, Byers, Doss, Edmunds, Hale, Hamblin, Iwata, Lillard, Lisle, Menard, Raggett, Starin, Stark, Zehnder	14
12/2/2011	Lower Albina Businesses (Stan Herman, Ray Kutch)	Lisle, Starin	5

Date	Organization/Event	Project Staff	Attendance
12/2/2011	Matt Arnold (SAC member, Bicycle Adv. Committee)	Juhasz, Leclerc, Wilson	15
12/8/2011	N/NE Quadrant SAC Transportation Subcommittee meeting	Eberle, Iwata, Juhasz, Lisle, Wilson	32
1/4/2012	Neighborhood Representatives (Eliot, Irvington, Sullivan's Gulch)	Iwata, Johnson, Juhasz, Leclerc, Lisle	6
1/5/2012	Lloyd Transportation Management Association	Iwata, Eberle	10
1/5/2012	Portland Freight Committee	Johnson, Leclerc	10
1/6/2012	Rose Quarter Arena Management	Johnson	2
1/10/2012	Calaroga Terrace (Gary Warren), Urobos Glass (Eric Lovell), Oregon Trucking Association (Debra Dunn)	Iwata, Johnson, Leclerc	3
1/11/2012	N/NE Quadrant SAC Land Use Subcommittee meeting	Beckman, Byers, Eberle, Hale, Iwata, Lisle, Starin, Raggett, Wilson	15
1/13/2012	N/NE Quadrant SAC Co-Chairs Meeting	Gillam, Iwata, Johnson	3
1/17/2012	Betsy Reese (Owner, Paramount Apartments)	Eberle, Juhasz	2
1/17/2012	Willamette Pedestrian Coalition	Johnson, Leclerc	1
1/19/2012	N/NE Quadrant Stakeholder Advisory Committee Meeting #12	Beckman, Eberle, Hale, Iwata, Johnson, Juhasz, Leclerc, Lisle, Starin, Wilson, Zehnder	36
1/19/2012	Broadway Toyota	Iwata, Juhasz	1
1/19/2012	Consultants for Greenway Review projects	Buono, Edmunds, Stark	7
1/20/2012	TriMet	Iwata, Lisle	2
1/27/2012	Compass Oncology	Iwata	4
1/29/2012	Peter Fry, CEIC	Beckman, Doss, Iwata	1
1/31/2012	Legacy Health	Iwata, Juhasz	3
2/2/2012	Latino Network, Upstream Public Health, Urban League	Iwata, Leclerc	6
2/2/2012	N/NE Quadrant Open House	Beckman, Bump, Byers, Eberle, Hale, Iwata, Johnson, Juhasz, Leclerc, Lisle, Menard, Raggett, Starin, Williams, Wilson	100
2/6/2012	N/NE Business Association	Beckman, Juhasz	10
2/7/2012	Central Eastside Industrial Council	Gillam, Iwata, Juhasz	21
2/9/2012	Langley Investment Properties	Hale, Iwata, Lisle, Zehnder	6
2/9/2012	Lloyd Transportation Management Association	Eberle, Lisle, Morehead	1
2/9/2012	Central City 2035 Steering Committee Meeting	Buono, Doss, Edmunds, Hamblin, Iwata, Lisa Libby, Lisle, Menard, Raggett, Stark, Zehnder	26
2/10/2012	Lloyd District Development Forum	Doss, Hale, Iwata, Lisle, Zehnder	14
2/10/2012	Portland Business Alliance	Doss, Lisle	1
2/13/2012	Urban Design Subcommittee Meeting	Doss, Sharvya Garladenne, Hamblin, Iwata, Lillard, Lum, Raggett	6
2/14/2012	N/NE Quadrant SAC Co-chairs meeting	Iwata, Johnson, Juhasz	3
2/15/2012	Confederated Tribes of the Grande Ronde	Edmunds, Liza Mickle, Starin, Stark	2
2/16/2012	N/NE Quadrant Stakeholder Advisory Committee Meeting #13	Bischoff, Eberle, Hale, Iwata, Johnson, Juhasz, Lisle, Raggett, Starin, Zehnder	29
2/21/2012	University of British Columbia Student Tour	Lisle, Starin	15
2/24/2012	Bicycle Transportation Alliance (BTA) & BEST	Gillam, Iwata, Johnson	2

Date	Organization/Event	Project Staff	Attendance
2/29/2012	Portland Public Schools (PPS)	Iwata, Lisle	2
3/1/2012	Lloyd Transportation Management Association Annual Meeting	Beckman, Eberle, Iwata, Johnson, Morehead	30
3/5/2012	Eliot Neighborhood Association	Lisle, Zehnder	1
3/5/2012	Tracy Whalen (SAC member, Portland/Oregon Freight Committee)	Juhasz	1
3/6/2012	Joe Angel	Beckman, Brooks, Buono, Lisle	1
3/8/2012	Legacy Health	Lisle, Iwata	3
3/8/2012	Peter Finley Fry	Beckman, Iwata, Lisle	1
3/8/2012	Central City 2035 Steering Committee Meeting	Ricardo Banuelos, Byers, Doss, Hamblin, Lillard, Menard, Stark, Zehnder	22
3/9/2012	Leftbank Building Tenants	Eberle, Hale, Iwata, Johnson	15
3/13/2012	Leftbank Project - Alora Development	Eberle, Lisle	1
3/13/2012	N/NE Quadrant SAC Co-chairs meeting	Gillam, Iwata, Johnson, Juhasz, Smith	2
3/13/2012	Portland Business Alliance	Iwata, Juhasz	15
3/15/2012	N/NE Quadrant Stakeholder Advisory Committee Meeting #14	Beckman, Eberle, Hale, Iwata, Johnson, Juhasz, Leclerc, Wilson, Zehnder	34
3/20/2012	N/NE Quadrant Stakeholder Advisory Committee Work session	Lisle, Iwata, Wilson	6
3/21/2012	N/NE Quadrant SAC Land Use Subcommittee meeting	Beckman, Hale, Iwata, Lisle, Raggett, Wilson	7
3/22/2012	E. John and Cleo Rumpakis	Hale, Roberta Jortner, Starin	2
3/22/2012	N/NE Broadway Business Association	Bump, Lisle	40
4/3/2012	HAND reps - Linda Nettekoven, Amy Lowen	Buono, Edmunds, Stark	5
4/5/2012	N/NE SAC Walking Tour	Beckman, Iwata, Johnson, Juhasz, Leclerc, Lisle	17
4/5/2012	Betsy Reese (Owner, Paramount Apartments)	Juhasz, Leclerc, Lisle	1
4/5/2012	Sullivan's Gulch Neighborhood Association	Beckman, Hale	1
4/5/2012	Central City 2035 Steering Committee Meeting	Buono, Doss, Edmunds, Hamblin, Libby, Starin, Stark, Zehnder	17
4/5/2012	Willamette Riverkeepers - Travis Williams	Buono, Edmunds, Stark	4
4/6/2012	Audubon Society - Bob Sallinger	Buono, Edmunds, Stark	4
4/11/2012	Bike Advisory Committee	Leclerc	8
4/11/2012	Eliot Neighborhood Association	Iwata, Lisle, Zehnder	10
4/12/2012	N/NE Quadrant Stakeholder Advisory Committee Meeting #15	Beckman, Hale, Iwata, Juhasz, Leclerc, Lisle, Starin, Wilson, Zehnder	36
4/18/2012	N/NE Quadrant Technical Advisory Committee	Beckman, Buono, Hale, Juhasz, Leclerc, Lisle, Starin, Wilson	4
4/19/2012	Sullivan's Gulch Neighborhood Association Charrette	Beckman, Bump	50
4/24/2012	Trimet	Iwata, Juhasz, Leclerc, Lisle	4
4/27/2012	E. John and Cleo Rumpakis	Anderson, Hale, Zehnder	2
5/1/2012	Sullivan's Gulch Neighborhood Association	Hale, Starin	12
5/2/2012	N/NE Quadrant SAC Co-chairs meeting	Iwata, Juhasz, Johnson	3
5/10/2012	N/NE Quadrant Stakeholder Advisory Committee Meeting #16	Beckman, Bischoff, Iwata, Johnson, Leclerc, Lisle, Starin	32

Date	Organization/Event	Project Staff	Attendance
5/15/2012	Portland Business Alliance Central City Committee	Iwata, Juhasz, Lisle	25
5/17/2012	Central City 2035 Steering Committee Meeting	Buono, Doss, Edmunds, Hamblin, Iwata, Lisle, Raggett, Stark, Zehnder	17
5/17/2012	Portland Spirit & Central Eastside Industrial Area Reps	Doss, Edmunds, Zehnder	5
5/18/2012	Kurt Widmer / Lower Albina	Starin, Zehnder	1
5/22/2012	Eric Lovell / Lower Albina	Starin, Zehnder	1
5/23/2012	NNE Quadrant SAC Land Use Subcommittee Meeting	Beckman, Hale, Iwata, Leclerc, Lisle, Raggett, Starin	13
5/24/2012	Legacy Health	Lisle, Zehnder, Raggett	2
5/29/2012	NNE Quadrant SAC Land Use Subcommittee Meeting	Beckman, Hale, Iwata, Leclerc, Lisle, Raggett, Starin	11
5/31/2012	Planning and Sustainability Commission Officer's Briefing	Doss, Iwata, Lisle, Zehnder	8
6/5/2012	Eliot Neighborhood Association	Lisle, Zehnder	1
6/7/2012	N/NE Quadrant Stakeholder Advisory Committee Meeting #17	Beckman, Eberle, Hale, Johnson, Juhasz, Leclerc, Lisle, Morehead, Wilson	43
6/12/2012	Irvington Neighborhood Association	Zehnder, Starin	4
6/12/2012	Planning and Sustainability Commission	Beckman, Doss, Hamblin, Hale, Iwata, Johnson, Lum, Lillard, Lisle, Raggett, Starin	15
6/12/2012	Central City 2035 Steering Committee Meeting	Buono, Doss, Edmunds, Hamblin, Iwata, Lisle, Raggett, Stark, Zehnder	14
6/20/2012	Lower Albina Property Owners	Starin, Iwata, Zehnder	3
6/21/2012	Portland Design Commission	Lisle, Iwata, Raggett	12
6/25/2012	Lloyd District Community Association	Lisle, Zehnder	1
6/26/2012	Leftbank Building Tenants	Iwata, Johnson, Juhasz, Leclerc	9
6/26/2012	Portland Arena Management (Rose Quarter)	Iwata, Lisle, Raggett	3
6/27/2012	N/NE Quadrant SAC Co-chairs meeting	Beckman, Hale, Iwata, Leclerc, Lisle, Raggett	1
6/28/2012	N/NE Quadrant Stakeholder Advisory Committee Meeting #18	Beckman, Hale, Iwata, Juhasz, Leclerc, Lisle, Raggett	38
6/30/2012	Bosco-Miligan Foundation/Architectural Heritage Center	Iwata	28
7/12/2012	Planning and Development Directors	Anderson, Iwata, Lisle, Zehnder	8
7/13/2012	Alora Development (Leftbank Project)	Lisle, Zehnder	1
7/17/2012	Sullivans Gulch Neighborhood Association	Juhasz	20
7/23/2012	Historic Landmarks Commission	Beckman, Hamblin, Hale, Iwata, Starin	15
8/1/2012	N/NE Quadrant SAC Co-chairs meeting	Johnson, Juhasz, Iwata, Leclerc, Lisle	3
8/2/2012	N/NE Quadrant Stakeholder Advisory Committee Meeting #19	Beckman, Hale, Iwata, Johnson, Juhasz, Leclerc, Lisle, Raggett, Starin	32
8/17/2012	Downtown Neighborhood Association	Doss	10
8/23/2012	PlazaPalooza (Oregon Convention Center Event)	Hale, Hamblin, Juhasz	15
8/24/2012	Lower Albina Business Owners	Starin	5
9/4/2012	South Portland Neighborhood Association	Iwata	8
9/10/2012	E. John Rumpakis and Carol Gossett	Anderson, Lisle	2

Date	Organization/Event	Project Staff	Attendance
9/11/2012	Planning and Sustainability Commission	Anderson, Doss, Hamblin, Beckman, Lisle, Starin, Raggett, Johnson, Juhasz, Leclerc, Smith	25
9/12/2012	Neighbors West Northwest	Iwata	12
9/12/2012	PDC Board Commission	Iwata, Doss, Lisle, Leclerc	15
9/17/2012	Downtown Neighborhood Association	Iwata, Leclerc	5
9/18/2012	Goose Hollow VRC Meeting	Beckman, Doss	12
9/18/2012	Portland Business Alliance-Central City Committee	Doss, Iwata	30
9/20/2012	PSC Officers Briefing	Iwata, Doss, Lisle	3
9/25/2012	Planning and Sustainability Commission	Beckman, Doss, Hale, Hamblin, Hartinger, Iwata, Lisle, Starin, Johnson, Leclerc, Zehnder	20
9/26/2012	Raymond Cheng (Other title here?)	Iwata, Lisle, Starin	1
10/2/2012	Central Eastside Industrial Council	Beckman, Iwata	17
10/3/2012	South Portland Neighborhood Association	Iwata	16
10/3/2012	Tad Savinar/Centennial Mill	Doss, Lisle, Raggett, Starin	2
10/12/2012	Mary Valeant, Dan Petrusich	Beckman, Raggett	2
10/18/2012	Kalberer Co.	Lisle, Starin	2
10/24/2012	City Council Meeting - CC2035 Concept Plan	Anderson, Beckman, Doss, Hale, Hamblin, Hartinger, Iwata, Lisle, Starin, Leclerc, Zehnder	6
10/25/2012	City Council Meeting - N/NE Quadrant	Anderson, Beckman, Doss, Hale, Hamblin, Iwata, Lisle, Starin, Leclerc, Zehnder	10
10/29/2012	Patty Gardner	Doss, Lisle	1
10/30/2012	Jerry Powell	Beckman	1
11/1/2012	NWDA Planning Committee	Beckman, Hamblin	15
11/1/2012	Christine Meyer (First United Methodist Church)	Beckman	1
11/2/2012	PSU Area Walk	Beckman, Doss, Hamblin, Iwata, Lisle, Lum, Raggett, Starin	2
11/5/2012	Brian Emerick	Starin, Beckman	1
11/6/2012	Old Town/Chinatown Neighborhood Association	Iwata, Lisle	19
11/7/2012	Peyton Chapman (Lincoln High School)	Beckman, Iwata, Lum	1
11/9/2012	Norm Rich (MAC)	Beckman, Iwata	1
11/13/2012	Sullivan's Gulch Neighborhood Association	Bump, Iwata	60
11/15/2012	Jillian Detweiler (Trimet)	Beckman	1
11/15/2012	Ken Puckett (Portland Timbers)	Beckman	1
11/19/2012	Clark Family	Beckman	3
11/20/2012	Goose Hollow VRC Meeting	Beckman, Hamblin, Lum	5
11/26/2012	Steven Ying, CCBA	Starin, Lillard, Lisle	1
11/26/2012	Richard Harris	Starin, Iwata Lisle	1
12/5/2012	Goose Hollow Planning Workshop	Anderson, Asnis, Beckman, Doss, Hamblin, Hartinger, Iwata, Lisle, Lum, Starin, Leclerc, Morehead, Raggett	30
12/12/2012	Goose Hollow Concept Development Charrette	Asnis, Doss, Hamblin, Hartinger, Iwata, Lisle, Lum, Starin, Leclerc, Morehead, Raggett	33

Date	Organization/Event	Project Staff	Attendance
12/17/2012	Jackie Peterson (Historian) and Peter Englander (PDC)	Lisle	2
12/20/2012	Lynn Longfellow (Oregon Nikkei Endowment)	Lillard, Lisle	1
1/9/2013	Ben Ngan, Nevue/Ngan	Iwata, Lillard, Lisle, Starin	1
1/14/2013	John Spencer (Stacy Witbeck)	Iwata	1
1/14/2013	Dorian Yee (Bank of the West)	Lisle, Starin	1
1/15/2013	Brian McCarl	Lisle, Starin	1
1/16/2013	David Gold	Iwata, Lillard, Lisle, Starin	1
1/16/2013	Louis Lee (Red Robe Tea House)	Iwata, Lillard, Lisle, Starin	1
1/17/2013	Suenn Ho	Lillard, Lisle, Starin	1
1/22/2013	Jackie Peterson Walk and NLC Exhibit Tour (Nikkei Legacy Center)	Iwata, Lillard, Lisle, Starin	1
1/24/2013	West Quadrant Plan SAC Co-chairs/Facilitator Meeting	Hamblin, Iwata, Lisle, Starin	3
1/30/2013	GB Arrington	Beckman, Doss, Iwata	1
2/4/2013	OMSI	Anderson, Bowers, Doss, Iwata, Pearce, Zehnder	2
2/6/2013	Mike Tevis, Intrinsic Ventures	Beckman, Iwata, Pearce	2
2/12/2013	U of O Architecture (Gerry Gast and students)	Beckman, Hamblin, Lum, Raggett	7
2/19/2013	CEIC Leadership	Beckman, Doss, Iwata, Pearce	4
2/19/2013	Goose Hollow VRC Meeting	Beckman, Hamblin, Lum	8
2/22/2013	West Quadrant Plan SAC Co-chairs/Facilitator Meeting	Hamblin, Iwata, Lisle	3
2/26/2013	Goose Hollow VRC Meeting	Beckman, Hamblin, Lum	5
3/1/2013	Linda Nettekoven, HAND	Beckman, Doss, Iwata, Wickstrom	1
3/5/2013	Comprehensive Plan Workshop - Central City	Doss, Lisle, Starin	40
3/8/2013	OTCT Community Planning Forum	Asnis, Beckman, Doss, Hamblin, Hartinger, Iwata, Leclerc, Lillard, Lisle, Lum, Raggett, Starin, Stark	68
3/11/2013	West Quadrant Plan Pre-SAC Q&A and Social	Hartinger, Iwata, Lisle	14
3/11/2013	West Quadrant Plan Stakeholder Advisory Committee Meeting #1	Anderson, Doss, Edmunds, Hamblin, Hartinger, Iwata, Lisle, Starin, Williams-Rajee, Zehnder	34
3/12/2013	Works Partnership	Beckman, Bump, Doss, Kountz	2
3/15/2013	OTCT Charrette	Asnis, Doss, Hamblin, Hartinger, Iwata, Leclerc, Lillard, Lisle, Lum, Raggett, Starin, Stark	24
3/18/2013	CEIC 2035 Subcommittee	Beckman, Doss, Pearce	11
3/19/2013	Portland Business Alliance Central City Committee	Hamblin, Iwata, Lisle	20
3/19/2013	Pearl District NA LU/TR Committee Workshop	Doss, Hamblin, Lisle, Raggett, Stark	20
3/21/2013	Goose Hollow Neighborhood Meeting	Beckman, Hamblin, Lum	25
4/1/2013	West Quadrant Plan Stakeholder Advisory Committee Meeting #2	Brooks, Doss, Edmunds, Hamblin, Iwata, Leclerc, Lisle, Raggett, Starin, Stark, Williams-Rajee, Zehnder	31
4/2/2013	Jason Roberts, Phillip Bozarth-Dreher (Ankrom Moisan)	Beckman, Doss, Iwata, Lillard	2

Date	Organization/Event	Project Staff	Attendance
4/5/2013	SE Quadrant Walk and Business Tours	Beckman, Bump, Doss, Hale, Iwata, Lillard, Lisle, Moyle, Raggett, Starin	6
4/6/2013	U of O Old Town Portland Walking Tour	Englander, Lisle	30
4/8/2013	DNA - Land Use and Transportation Committee Meeting	Hamblin, Lisle, Stark	30
4/9/2013	Wendy Rahm (West End/DNA)	Lisle	1
4/17/2013	OMSI (Paul Carlson, Kevin Kearns, Rebecca Darr, Matt Brown)	Beckman, Doss, Moyle	4
4/17/2013	Roger Gertenrich, Ed Thompson, Jim Stroup	Edmunds, Mickle, Starin, Stark	3
4/18/2013	Tara Sulzen (Imagine Holgate)	Hartinger	1
4/19/2013	John Spencer	Beckman, Doss, Iwata	1
4/20/2013	U of O Old Town Portland Design Charrette	Lillard	35
4/22/2013	West Quadrant Plan Stakeholder Advisory Committee Meeting #3	Bowers, Doss, Hamblin, Iwata, Leclerc, Lisle, Stark, Raggett, Zehnder	34
4/24/2013	Tom Klutz (Portland Water Bureau)	Beckman, Doss, Iwata, Moyle	1
5/1/2013	Old Town/Chinatown Neighborhood Association	Lisle	45
5/2/2013	Downtown Work Session	Doss, Hamblin, Hartinger, Iwata, Leclerc, Lisle, Starin, Stark, Raggett	20
5/6/2013	Jennifer Geske, DNA	Hamblin	1
5/8/2013	Brooklyn Action Corps	Doss	10
5/10/2013	PGE (Mike Livingston, Deane Funk)	Beckman, Doss, Iwata, Moyle	2
5/10/2013	GB Arrington	Beckman, Doss, Iwata, Pearce	1
5/14/2013	Portland Fire Bureau (Glen Eisner, Brian Alcid, Jay Guo)	Beckman, Doss, Iwata, Moyle	3
5/14/2013	Bob Kellett, SE Uplift	Beckman, Doss	1
5/20/2013	PCC	Beckman, Doss	4
5/20/2013	Pam Knuth (Fred Meyer)	Beckman, Doss, Iwata, Moyle	1
5/20/2013	West Quadrant Plan Stakeholder Advisory Committee Meeting #4	Englander, Hamblin, Iwata, Lisle, Starin, Stark, Raggett	15
5/22/2013	Deek Heykamp, Next Adventure	Doss, Pearce	1
5/22/2013	Brooklyn Action Corps	Doss	25
5/28/2013	Mark Albers (Franz Bakery)	Beckman, Doss	1
5/28/2013	Portland Spirit	Beckman, Doss, Pearce	2
5/30/2013	Joe Weston	Beckman, Doss	3
5/31/2013	Tom Keenan (Portland Bottling)	Beckman, Doss, Moyle	1
6/5/2013	Tad Savinar (Upshur area property owner)	Raggett, Lisle	1
6/6/2013	CC2035/Quad Plans TAC Mtg. #1	Starin, Lisle, Beckman, Doss, Edmunds	23
6/6/2013	Inner SE Station Area Working Group #1	Beckman, Bump, Buono, Doss, Lillard, Moyle, Pearce, Zehnder	39
6/8/2013	Inner SE Station Area Walk #1 (Rhine/Holgate)	Beckman, Buono, Doss, Lillard, Pearce	21
6/10/2013	West Quadrant Charrette Day 1	Asnis, Hamblin, Iwata, Lisle, Lum, Raggett, Starin, Stark	23
6/11/2013	West Quadrant Charrette Day 2 w/ Open House	Anderson, Asnis, Hamblin, Hartinger, Iwata, Lisle, Lum, Mickle, Raggett, Starin, Stark	28

Date	Organization/Event	Project Staff	Attendance
6/12/2013	CEIC (Wayne Kingsly, Dan Yates, Debbie Kitchin)	Anderson, Doss	3
6/12/2013	Brooklyn Action Corps	Hale, Wickstrom	15
6/13/2013	SE Station Area Walk #2 (OMSI/Clinton)	Beckman, Buono, Doss, Lillard, Pearce, Moyle, Zehnder	22
6/13/2013	West Quadrant Charrette Day 3	Hamblin, Hartinger, Iwata, Lisle, Raggett, Starin, Stark	23
6/14/2013	West Quadrant Charrette Day 4 w/ Open House	Hamblin, Iwata, Lisle, Raggett, Starin, Stark	22
6/18/2013	CEIC (Juliana Lukasik, Debbie Kitchin, Peter Fry, Peter Stark)	Bump, Doss, Iwata, Moyle	4
6/19/2013	Mike Houck	Edmunds, Lisle	1
6/25/2013	Peter Fry, CEIC	Iwata	1
7/15/2013	John Russell	Lisle	1
7/15/2013	West Quadrant Plan Stakeholder Advisory Committee Meeting #5	Anderson, Bowers, Hamblin, Lisle, Leclerc, Starin, Stark, Raggett, Zehnder	23
7/16/2013	Ian Johnson, Oregon SHPO	Lisle, Mickle, Starin	1
7/17/2013	Inner SE Station Area Working Group #2	Beckman, Doss, Hale, Lillard, Lum, Morehead, Moyle, Pearce, Raggett, Williams, Zehnder	40
7/18/2013	Business Sector Focus Group (Distribution, Warehousing, Large Manufacturing)	Bump, Doss, Moyle	7
7/18/2013	Business Sector Focus Group (Knowledge Based and Design)	Bump, Beckman, Moyle	6
7/23/2013	Business Sector Focus Group (Small Manufacturing)	Bump, Beckman, Edmunds, Moyle	7
7/24/2013	Cypress Equities (Lloyd Mall Ownership)	Raggett	5
7/31/2013	Multnomah County Facilities	Lisle	5
8/6/2013	Place Studio, ZGF Architects	Beckman, Doss	8
8/6/2013	Tara Sulzen, Brightrail (Imagine Holgate)	Beckman, Doss, Hale	1
8/8/2013	Planning & Development Directors	Anderson, Leclerc, Lisle, Zehnder,	14
8/12/2013	Portland Historic Landmarks Commission	Lisle, Starin	12
8/13/2013	Planning and Sustainability Commission	Anderson, Doss, Lisle	20
8/14/2013	VOZ Day Labor Center	Beckman, Doss, Moyle	7
8/16/2013	Joe Angel	Beckman, Doss	1
8/16/2013	John Russell and Other Old Town Stakeholders	Anderson, Lisle	8
8/20/2013	Portland Development Commission (Board)	Anderson, Lisle	20
8/20/2013	Inner SE Station Area Charrette Day 1	Anderson, Asnis, Beckman, Bischoff, Bump, Doss, Edmunds, Hale, Lillard, Moosavi, Morehead, Moyle, Pearce, Raggett	34
8/21/2013	Inner SE Station Area Charrette Day 2	Asnis, Beckman, Bump, Doss, Hale, Lillard, Lum, Moosavi, Morehead, Moyle, Pearce	16
8/22/2013	Inner SE Station Area Charrette Open House	Asnis, Beckman, Bischoff, Bump, Doss, Edmunds, Hale, Lillard, Morehead, Moyle, Pearce, Raggett, Stein	31
8/23/2013	Old Town History Project/Jackie Peterson	Starin	2
8/27/2013	OMSI, ZGF Architects	Anderson, Beckman, Doss	4

Date	Organization/Event	Project Staff	Attendance
8/27/2013	PDC OTCT Action Plan	Starin	25
8/28/2013	Edlen/Goodman	Lisle, Raggett	2
9/4/2013	ODOT Environmental Unit & FHWA	Starin	20
9/5/2013	CC2035/Quad Plans TAC Mtg. #2	Beckman, Doss, Edmunds, Hamblin, Lisle, Starin	20
9/11/2013	Wendy Rahm and Suzanne Lennard (West End)	Lisle, Raggett	2
9/16/2013	West Quadrant Plan Stakeholder Advisory Committee Meeting #6	Edmunds, Hartinger, Lisle, Leclerc, Lisle, Moosavi, Raggett, Starin, Stark, Bischoff, Zehnder	38
9/18/2013	Bruce and Tyler Burns, Burns Brothers	Beckman, Doss, Moyle	2
9/18/2013	Inner SE Station Area Working Group #3	Beckman, Bischoff, Bump, Doss, Edmunds, Hale, Lillard, Morehead, Moyle, Pearce	30
9/24/2013	OT/CTCA Land Use Committee	Starin	18
10/1/2013	Dan Pittman	Beckman, Doss	1
10/2/2013	Stacy & Witbeck	Doss, Morehead, Moyle, Pearce	3
10/7/2013	David Nemarnick, Pacific Coast Fruit	Beckman, Moorehead	1
10/11/2013	OMSI	Bischoff, Doss, Edmunds, Raggett, Starin, Zehnder	4
10/15/2013	OT/CTCA Land Use Committee	Starin	18
10/16/2013	Oregon Maritime Museum	Bischoff, Doss	2
10/21/2013	West Quadrant Plan Stakeholder Advisory Committee Meeting #7	Anderson, Abuaf, Bowers, Bischoff, Edmunds, Hartinger, Lisle, Leclerc, Moosavi, Starin	34
10/23/2013	Gil Kelley, Harsch Investments	Lisle	1
10/24/2013	West Quadrant Open House #1	Asnis, Bischoff, Edmunds, Hartinger, Leclerc, Lisle, Moosavi, Morehead, Raggett, Starin	46
10/28/2013	DNA LU Committee	Raggett, Starin	8
11/12/2013	PBA Transportation Committee	Doss, Leclerc, Lisle, Raggett	10
11/18/2013	West Quadrant Plan Stakeholder Advisory Committee Meeting #8	Bischoff, Edmunds, Hartinger, Leclerc, Lisle, Raggett, Starin, Zehnder	39
11/19/2013	PBA Central City Committee	Doss, Lisle, Raggett	25
11/19/2013	Pearl District NA LU/TR Committee	Lisle, Raggett	20
11/19/2013	Pedestrian Advisory Committee	Leclerc	15
11/20/2013	SE Quadrant Stakeholder Advisory Committee Meeting #1	Beckman, Bischoff, Bump, Doss, Edmunds, Lillard, Moosavi, Morehead, Moyle, Zehnder	45
11/21/2013	Jeff Pickhardt, Key Development (and development team)	Beckman, Doss, Edmunds, Zehnder, Moyle	3
12/5/2013	Willamette River Central Reach Workshop (2 Day Event)	Bischoff, Edmunds, Brooks, Lillard, Beckman, Doss, Jortner,Lisle, Raggett, Starin, Moorehead	70
12/10/2013	PBA Transportation Committee	Doss, Morehead, Beckman	8
12/12/2013	SE Quadrant Stakeholder Advisory Committee Meeting #2	Beckman, Bischoff, Bump, Doss, Edmunds, Moosavi, Morehead, Moyle, Zehnder	32
12/16/2013	West Quadrant Plan Stakeholder Advisory Committee Meeting #9	Bischoff, Edmunds, Hartinger, Leclerc, Lisle, Raggett, Starin, Zehnder	24
12/19/2013	NW Natural, PGE (Strategic sites meeting)	Doss, Beckman	2

Date	Organization/Event	Project Staff	Attendance
1/3/2014	Portland State University: Jason Franklin & Rani Boyle	Hartinger, Lisle, Starin	2
1/7/2014	Homestead Neighborhood Association	Lisle	25
1/9/2014	Mike Tevis	Beckman, Bump, Dauphin, Doss, Lillard	1
1/14/2014	Greg Goodman	Zehnder	1
1/16/2014	SE Quadrant Stakeholder Advisory Committee Meeting #3	Asnis, Beckman, Bischoff, Bump, Dauphin, Doss, Edmunds, Ferris, Lillard, Lum, Morehead, Moyle, Raggett	40
1/17/2014	Gil Kelley and WPA	Beckman, Doss	3
1/21/2014	Jackie Peterson & Lynn Longfellow	Lisle, Starin	2
1/21/2014	West Quadrant Plan Stakeholder Advisory Committee Meeting #10	Asnis, Bischoff, Edmunds, Hartinger, Leclerc, Lisle, Moosavi, Raggett	38
1/23/2014	Jonathan Malsin	Beckman, Dauphin, Doss	1
1/27/2014	Downtown Neighborhood Association Land Use and Transportation Committee	Hartinger	11
1/29/2014	Jackie Peterson	Starin	1
2/3/2014	Sam Rodriguez, Dana Krawczuk	Doss, Dauphin	2
2/5/2014	OT/CTCA General Meeting	Starin, Raggett	45
2/5/2014	Old Town/Chinatown Community Association	Raggett, Starin	50
2/6/2014	SE Quadrant Stakeholder Advisory Committee Meeting #4 - Canceled due to Inclement Weather	None	N/A
2/12/2014	PBA Skidmore Task Force Meeting	Lisle	35
2/17/2014	Goose Hollow VRC Walk	Hartinger, Lisle	2
2/18/2014	West Quadrant Plan Stakeholder Advisory Committee Meeting #11	Abuaf, Anderson, Brooks, Dauphin, Doss, Edmunds, Hartinger, Lisle, Morehead, Raggett, Zehnder	26
2/20/2014	Goose Hollow Foothills League	Hartinger, Lisle	45
2/21/2014	SE Quadrant Transportation Working Group Meeting #1	Bertelson, Dauphin, Doss, Haley, Hillier, Hoy, Jacobs, Leclerc, Montalvo, Morehead, Moyle	20
2/24/2014	Landmarks Commission Briefing	Starin, Lisle, Zehnder	20
2/25/2014	Downtown Neighborhood Association	Lisle, Raggett	25
2/27/2014	Wendy Rahm (West End)	Starin	1
3/3/2014	West End Discussion @ The Eliot	Hartinger, Starin	50
3/4/2014	Pearl District Neighborhood Association	Lisle, Raggett	25
3/5/2014	South Portland Neighborhood Association	Bischoff, Lisle	25
3/6/2014	SE Quadrant Stakeholder Advisory Committee Meeting #4	Bump, Dauphin, Doss, Edmunds, Hoy, Lillard, Leclerc, Morehead, Moyle, Zehnder	45
3/10/2014	West Quadrant Open House #2	Asnis, Bischoff, Edmunds, Hartinger, Leclerc, Lisle, Morehead, Raggett, Starin	75
3/12/2014	Brian Emerick	Doss, Dauphin, Hoy, Starin	1
3/12/2014	Downtown Retail Counsel	Lisle	20
3/12/2014	Lower Columbia Region Harbor Safety Committee	Bischoff	50
3/13/2014	Cathy Galbraith, Rick Michaelson	Dauphin, Hoy	2

Date	Organization/Event	Project Staff	Attendance
3/14/2014	SE Quadrant Stakeholder Advisory Committee Building Tour	Bump, Dauphin, Doss, Edmunds, Hoy	12
3/16/2014	Jonathan Malsin, Bran Malsin, Carrie Strickland	Dauphin, Doss, Hoy,	2
3/19/2014	Northwest District Association	Hartinger, Raggett, Williams	21
3/20/2014	SE Quadrant Transportation Working Group Meeting #2	Dauphin, Doss, Hillier, Krygier, Lillard, Morehead, Moyle, Raggett	10
3/20/2014	Maritime Heritage Collective	Bischoff	7
3/24/2014	DNA LU Committee	Hartinger, Leclerc	35
4/1/2014	SAGE, American Plaza residents	Hartinger, Raggett	4
4/3/2014	SE Quadrant Stakeholder Advisory Committee Meeting #5	Abuaf, Bischoff, Dauphin, Doss, Edmunds, Hoy, Lillard, Morehead, Moyle	40
4/21/2014	West Quadrant Plan Stakeholder Advisory Committee Meeting #12	Asnis, Bischoff, Dabbs, Edmunds, Harpole, Hartinger, Leclerc, Lisle, Raggett, Starin	48
4/24/2014	SE Quadrant Transportation Working Group Meeting #3	Dauphin, Geller, Hillier, Lillard, Morehead, Moyle, Pearce	15
5/8/2014	SE Quadrant Stakeholder Advisory Committee Meeting #6	Bischoff, Bump, Brooks, Dauphin, Doss, Edmunds, Hoy, Moyle, Zehnder	50
5/14/2014	Old Town/Chinatown Lunch	Hartinger, Lisle, Raggett	12
5/14/2014	SAGE, American Plaza residents	Hartinger	4
5/19/2014	West Quadrant Plan Stakeholder Advisory Committee Meeting #13	Asnis, Bischoff, Edmunds, Hartinger, Leclerc, Lisle, Raggett	48
5/20/2014	Skidmore Old Town Task Force	Lisle	20
5/28/2014	Robert Woods, International School	Lisle, Raggett	1
6/2/2014	West Quadrant Plan Stakeholder Advisory Committee Meeting #14	Bischoff, Edmunds, Harpole, Hartinger, Leclerc, Lisle, Raggett, Zehnder	26
6/3/2014	SE Quadrant Charrette - Day 1	Bischoff, Bump, Brooks, Dauphin, Doss, Edmunds, Hoy, Moyle, Zehnder	30
6/4/2014	SE Quadrant Charrette - Day 1	Bump, Brooks, Dauphin, Doss, Edmunds, Hoy, Moyle	15
6/5/2014	SE Quadrant Stakeholder Advisory Committee Meeting #7	Bischoff, Bump, Brooks, Dauphin, Doss, Edmunds, Hoy, Moyle	35
6/10/2014	Don Drake and Mike Kahn, Broadway Toyota	Lisle	2
6/13/2014	Marvin Mitchell	Lisle	1
6/13/2014	Dennis Allen, Zidell	Lisle	1
6/16/2014	West Quadrant Plan Stakeholder Advisory Committee Meeting #15	Bischoff, Edmunds, Hartinger, Leclerc, Lisle, Zehnder	45
6/17/2014	St. Mary's Board Briefing	Lisle	12
6/19/2014	Design Commission Briefing	Dauphin, Doss, Hartinger, Hoy, Lisle, Raggett	12
6/23/2014	K&F Coffee Roasters	Dauphin, Hoy, Stockton	1
6/24/2014	PLACE Presentation, Feedback	Brooks, Hartinger	22
6/25/2014	Travel Portland Community Action Committee	Bischoff	15
6/26/2014	Ben Barber, South Waterfront	Lisle	1
7/1/2014	Central Eastside Industrial Council, Land Use	Lisle	8
7/8/2014	SE Quadrant Open House	Bischoff, Bump, Brooks, Dauphin, Doss, Hoy, Lillard, Morehead, Moyle	123

Date	Organization/Event	Project Staff	Attendance
7/8/2014	Jackie Peterson	Starin	1
7/9/2014	SE Quad SAC Member Updates: Juliana Lukasik	Doss	1
7/10/2014	Buckman Neighborhood Association (BCA) Meeting Presentation	Dauphin, Hoy	25
7/11/2014	Daniel Kaven	Lisle	1
7/15/2014	Hosford-Abernethy Neighborhood Association (HAND) Meeting Presentation	Dauphin, Hoy	12
7/16/2014	Kerns Neighborhood Association (KNA) Meeting Presentation	Dauphin, Hoy	20
7/16/2014	SE Quad SAC Member Updates: Romeo Sosa	Hoy, Moyle	1
7/18/2014	Dana Krawczuk, UNICO	Lisle	2
7/21/2014	West Quadrant Plan Stakeholder Advisory Committee Meeting #16	Asnis, Bischoff, Brooks, Edmunds, Hartinger, Leclerc, Lisle, Raggett, Starin, Zehnder	37
7/22/2014	SE Riverwalk	Bischoff, Brooks, Dauphin, Edmunds, Hoy, Lillard, Meharg, Morehead, Agarwal, Coker	20
7/24/2014	Michael Harrison, OHSU	Hartinger, Lisle	1
8/5/2014	SE Quad SAC Member Updates: Farhad Ghafarzade	Hoy	1
8/5/2014	Dennis Allen, Zidell	Lisle	1
8/6/2014	Cathy Galbraith	Starin	1
8/7/2014	Save the PT Boat, Inc	Bischoff	12
8/8/2014	Wind and Oar Boat School Board	Bischoff	8
8/12/2014	Lori Livingston and Julie Bennet	Doss	2
8/12/2014	West Quadrant Plan PSC briefing	Bischoff, Brooks, Edmunds, Lisle, Hartinger, Raggett, Starin, Zehnder	20
8/13/2014	Brooklyn Action Corps Meeting Presentation	Doss	1
8/17/2014	SE Quad SAC Member Updates: Carrie Strickland, Jonathan Brandt	Doss	2
8/18/2014	SE Quad SAC Member Updates: Bob Hanks	Doss, Dauphin	2
8/19/2014	SE Quad SAC Member Updates: Skip Newberry	Hoy	1
8/19/2014	West Quadrant Zone Change Notice	Hartinger	475
8/21/2014	SE Riverwalk	Bischoff, Brooks, Meharg	10
8/23/2014	Valeria Ramirez	Doss, Dauphin	1
9/4/2014	SE Quadrant Stakeholder Advisory Committee Meeting #8	Anderson, Bischoff, Dauphin, Doss, Edmunds, Hoy, Lillard, Morehead, Moyle, Zehnder	60
9/9/2014	West Quadrant Plan PSC Hearing	Bischoff, Brooks, Edmunds, Lisle, Hartinger, Raggette, Starin, Zehnder	60
10/2/2014	SE Quadrant Stakeholder Advisory Committee Meeting #9	Asnis, Bischoff, Dauphin, Doss, Hoy, LeClerc, Lillard, Morehead, Moyle, Zehnder	40
10/7/2014	SE Quadrant Policy Working Group Meeting #1	Dauphin, Doss, Hoy, Morehead	6
10/21/2014	West Quadrant Plan PSC Work Session 1	Bischoff, Brooks, Edmunds, Lisle, Hartinger, Raggett, Starin, Zehnder	40
11/7/2014	SE Quadrant Stakeholder Advisory Committee Meeting #10	Agarwal, Asnis, Bischoff, Coker, Dauphin, Doss, Edmunds, Hoy, Lillard, Morehead, Moyle, Pearce	45

Date	Organization/Event	Project Staff	Attendance
11/12/2014	SE Quadrant Historic Resources Walking Tour	Dauphin, Doss, Edmunds, Lillard, Raggett, Starin	5
11/12/2014	SE Quadrant Policy Working Group Meeting #2	Coker, Dauphin, Doss, Morehead, Moyle	7
12/4/2014	SE Quadrant Stakeholder Advisory Committee Meeting #11	Agarwal, Bischoff, Brooks, Coker, Dauphin, Doss, Edmunds, Hoy, Lillard, Lovelll, Meharg, Moyle, Zehnder	55
12/9/2014	West Quadrant Plan PSC Work Session 2	Bischoff, Brooks, Edmunds, Lisle, Hartinger, Raggett, Starin, Zehnder	25
12/23/2014	Bobby Pierce - Questions about indoor football project in the Central Eastside	Dauphin, Doss	1
12/23/2014	Deek Heykamp, Next Adventure	Bischoff	2
1/6/2015	SE Quadrant Stakeholder Advisory Committee Meeting #12	Asnis, Dauphin, Doss, Edmunds, Hoy, Lillard, Moyle, Zehnder	50
1/7/2015	Department of State Lands meeting	Edmunds, Bischoff, Brooks	6
1/13/2015	South Auditorium Greenway Environs	Hartinger, Raggett	7
1/15/2015	Don Hanson and Martin von Glastra	Dauphin, Lillard	2
1/15/2015	Bonus Study: Ed MacNamera	Lisle, Zehnder	1
1/15/2015	Bonus Study: Sean Hubert, Julie Garver	Bump, Hartinger, Hoy, Lisle	2
1/16/2015	Leah Greenwood	Doss, Hoy	1
1/15/2015	Bonus Study: Phil Beyl and Katherine Schultz	Bump, Lisle	2
1/16/2015	Nevue Ngan	Dauphin, Lillard	5
1/21/2015	Lori Livingston	Dauphin, Lillard	1
1/21/2015	Romeo Sosa	Hoy	2
1/16/2015	Emma and Walt Pelett - City Liquidators	Agarwal, Coker, Dauphin, Doss, Lillard	2
1/16/2015	Bonus Study: Dike Dame	Hoy, Lisle	1
1/16/2015	Bonus Study: Dan Petrusich	Lisle	1
1/28/2015	Farhad Ghafarzade	Dauphin, Lillard	1
1/16/2015	Bonus Study: Mark Edlen	Edmunds, Hartinger, Lisle	1
1/20/2015	Doug Klotz and Anthony Buczek from the Pedestrian Advisory Committee	Dauphin, Lillard	2
1/21/2015	Kerns Neighborhood Association (KNA) Meeting Presentation	Dauphin	30
1/23/2015	Carol Gossett, OMSI	Bischoff	2
1/27/2015	Will Levenson, Human Access Project	Bischoff	2
1/28/2015	Brooklyn Action Corps Meeting Presentation	Doss	25
1/28/2015	Deek Heykamp, Next Adventure	Bischoff, Brooks	3
1/30/2015	Peter Wilcox, Maritime Heritage Committee	Bischoff	2
2/4/2015	West Quadrant Plan Hearing	Anderson, Bischoff, Brooks, Edmunds, Leclerc, Lisle, Starin, Raggett, Zehnder	65
2/5/2015	SE Quadrant Stakeholder Advisory Committee Meeting #13	Asnis, Bischoff, Brooks, Dauphin, Doss, Edmunds, Hoy, Leclerc, Lillard, Morehead, Moyle, Zehnder	40
2/11/2015	Goose Hollow Foothills League	Raggett, Starin	60
2/18/2015	Univ. of British Columbia Group Visit	Doss, Armstrong, Cunningham	30
2/19/2015	Bonus Study Developer Roundtable 1	Bump, Edmunds, Hartinger, Hoy, Zehnder	10

Date	Organization/Event	Project Staff	Attendance
2/26/2015	SE Quadrant Plan briefing at the Portland Historic Landmarks Commission	Dauphin, Doss, Hoy	5
2/27/2015	Andrew Yaden, Activate the Waterfront	Bischoff	2
3/2/2015	Goose Hollow/Cardinal's Nest/CH2MHill	Hartinger, Leclerc	3
3/3/2015	Carol Gossett, OMSI	Bischoff, Brooks	3
3/5/2015	West Quadrant Plan Hearing 2	Anderson, Bischoff, Brooks, Edmunds, Evans, Hartinger, Leclerc, Lisle, Starin, Raggett, Zehnder	60
3/18/2015	Preserve the Pearl	Dabbs, Edmunds, Hartinger, Raggett, Starin	3
4/2/2015	SE Quadrant Stakeholder Advisory Committee Meeting #14	Agarwal, Anderson, Asnis, Bischoff, Brooks, Coker, Dauphin, Dingfelder, Doss, Edmunds, Hales, Hoy, Leclerc, Lillard, Moyle, Zehnder	55
4/14/2015	SE Quadrant Plan Briefing at the Planning and Sustainability Commission	Doss	25
5/6/2015	Portland Waterfront Alliance	Bischoff	12
5/26/2015	SE Quadrant Plan Hearing at the Planning and Sustainability Commission	Doss, Dauphin, Edmunds, Hoy, Zehnder	70
5/28/2015	Oregon Marine Board Staff	Edmunds, Brooks, Bischoff	6
6/1/2015	Site visit to Mike Lettunich properties near prospective I-84 bike/ped bridge site	Dauphin, Lillard, Morehead	1
6/2/2015	Hansen Real Estate LLC, Lloyd District/Broadway Toyota properties	Starin, Bowers	6
6/2/2015	SAGE	Hartinger, Raggett	3
6/9/2015	SE Quadrant Plan Work Session at the Planning and Sustainability Commission	Doss, Dauphin, Edmunds, Zehnder	15
6/10/2015	Vince LaVecchia from Instrument	Dauphin	1
6/11/2015	Pelett Park Meeting	Agarwal, Coker, Doss, Dauphin, Joe Dvorack (BES), Moyle	10
6/11/2015	Bonus Study: PSC Leadership Briefing	Anderson, Bump, Edmunds, Hartinger, Hoy, Zehnder	4
6/15/2015	Broadway Corridor SAC #1 (post office site)	Starin	30
6/15/2015	Eastbank Crescent Agency Charrette	Anderson, Edmunds, Bischoff, Brooks, Doss, Lillard, Meharg, Asnis	40
6/15/2015	PDC Seismic Incentives Group	Hartinger	15
6/22/2015	Bonus Study Developer Roundtable 2	Bump, Edmunds, Hartinger, Zehnder	2
6/23/2015	Bonus Study Developer City Council Work Session	Anderson, Bump, Edmunds, Hartinger, Zehnder	30
6/25/2015	Bioscience Task Force Meeting	Doss, Dauphin	2
6/26/2015	Central Reach River Tour	Anderson, Edmunds, Bischoff, Brooks, Lillard	42
6/29/2015	Molly Liston and Ted Gilbert/Goose Hollow	Starin	4
6/30/2015	Portland Freight Committee Sub-Committee Meeting	Doss, Dauphin, Hillier, Morehead, Pearce	8
6/30/2015	Broadway Corridor SAC #2 (post office site)	Raggett	30
7/1/2015	Cathy Galbraith/AHC	Starin	2
7/21/2015	Old Town/Chinatown CA Land Use Committee	Starin	15

Date	Organization/Event	Project Staff	Attendance
7/24/2015	Historic Resource Review Evaluation Group - Type 1 Procedures (BDS hosted)	Hartinger	3
7/29/2015	Sam Imperati	Edmunds, Hartinger, Starin	1
9/9/2015	John Southgate and IG1 owners in N Pearl	Starin	5
9/17/2015	EX Noise Task Force	Starin, Manning	20
10/26/2015	Terwilliger Plaza	Hartinger, Scarzello	2
10/28/2015	Randy Gragg	Asnis, Dauphin, Hartinger, Lillard, Raggett	1
12/17/2015	Design Commission Briefing	Asnis, Dauphin, Edmunds, Hartinger, Raggett, Starin	20
1/25/2016	Landmarks Commission Hearing	Dauphin, Edmunds, Hartinger, Starin	20
2/3/2016	Old Town/Chinatown Community Association	Hartinger, Starin	45
2/3/2016	Portland Waterfront Alliance	Bischoff, Agarwal	12
2/8/2016	Portland Commission on Disability	Bischoff, Hartinger	18
2/8/2016	Landmarks Commission Hearing	Starin	15
2/12/2016	New Partners for Smart Growth Conference	Asnis, Raggett, Lillard	50
2/10/2016	Development Community meeting	Rachael, Tyler	12
2/10/2016	Brooklyn Action Corps Meeting Presentation	Doss	20
2/16/2016	Pearl District Neighborhood Association	Doss, Edmunds	20
2/16/2016	Portland Buisness Alliance	Zehnder, Edmunds, Hoy, Brooks, Leclerc,	40
2/16/2016	Diversity and Civic Leadership Program	Bischoff, Hartinger	7
2/17/2016	Kerns Neighborhood Association (KNA) Meeting Presentation	Doss	30
2/18/2016	Goose Hollow Foothills League	Edmunds, Hartinger, Starin	20
2/11/2016	Buckman Neighborhood Association (BCA) Meeting Presentation	Hoy, Morehead	25
2/22/2016	Board Displays - staffed hours	Hoy, Bischoff	10
2/22/2016	Board Displays - staffed hours - 1900 Building (11am to 1pm, all week)	Doss, Dauphin, Hoy, Starin, Hartinger, Brooks, Bischoff	15
2/23/2016	Planning and Sustainability Commission Briefing - CC2035 Parking	Gray, Morehead	40
2/24/2016	Board Displays - staffed hours	Dauphin, Brooks	15
2/24/2016	Open House	Edmunds, Hoy, Hartinger, Doss, Starin, Dauphin, Bischoff, Brooks, Raggett, Lillard, Grant, Morehead, Leclerc, Wagner, Donohue	40
2/23/2016	Comp Plan Community Involvement Committee	Dauphin, Hartinger, Edmunds	10
2/24/2016	CC2035 Joint Co-Chairs Meeting	Zehnder, Edmunds, Hoy, Brooks, Doss, Raggett, Starin, Dauphin	11
2/29/2016	Board Displays - staffed hours - Olympic Mills Building (11am to 1pm, all week)	Doss, Dauphin, Hoy, Starin, Hartinger, Brooks, Bischoff	15
2/25/2016	CC TAC	Starin, Raggett, Doss, Hoy	20
3/1/2016	Greg Goodman meeting	Hoy, Bump	6
3/3/2016	Goose Hollow and others	Brooks, Hartinger, Starin, Edmunds	30
3/3/2016	NWDA	Raggett, Hoy, Edmunds	20
3/3/2016	Willamette River Event @ Portland Waterfront Alliance	Bischoff, Brooks, Agarwal, Lovell	20

Date	Organization/Event	Project Staff	Attendance
3/3/2016	Design Commission Briefing	Hoy, Raggett	15
3/3/2016	Freight Committee	Doss, LeClerc	30
3/3/2016	Portland Waterfront Alliance	Bischoff, Brooks	25
3/4/2016	PBA	Hoy, Doss, Edmunds, Brooks	30
3/7/2016	Historic Landmarks Commission	Hoy, Starin, Edmunds, Spencer-Hartle, Hartinger	20
3/7/2016	Bob Sallinger and Mary Coolidge	Edmunds, Hoy, Raggett, Asnis, Jortner	7
3/10/2016	Irvington	Starin, Spencer-Hartle, Stark	30
3/14/2016	Peter Fry, CEIC	Hoy, Doss, Edmunds, Brooks, Dauphin	1
3/14/2016	Dan Petrusich	Hartinger, Brooks, Edmunds	2
3/15/2016	HAND Board Meeting	Doss, Dauphin	12
3/15/2016	Portland Coalition for Historic Resources	Starin, Spencer-Hartle	12
3/16/2016	PSU, Dan Zalkow, Jason Franklin	Hoy, Starin, Ragget	2
3/16/2016	Phillip Smith	Brooks, Hartinger	3
3/17/2016	Lloyd District Community Association	Raggett	12
3/17/2016	Design Commission Briefing	Hoy, Leclerc, Cunningham, etc.	30
3/18/2016	Greg Goodman	Brooks, Starin	3
3/21/2016	Eliot	Starin	20
4/5/2016	CEIC Land Use Meeting	Doss, Dauphin, Leclerc, Morehead	20
3/7/2016	Peter Fry, Joe Angel	Hoy, Raggett	2
4/8/2016	Wendy Rahm, Deanna Mueller-Crispin	Hartinger, Hoy	2
3/17/2016	Urban Forestry Commission	Edmunds, Jortner, Brooks	20
3/22/2016	Portland Buisness Alliance	Edmunds, Bischoff, Brooks, Doss, Zehnder	15
3/31/2016	Property owner drop-in: Warren Bean and Alex MacLean	Dauphin	2
3/28/2016	Property owner drop-in: Michael Harrison (OHSU)	Brooks, Bischoff, Doss, Dauphin	1
4/8/2016	Portland Business Alliance	Starin, Hoy, Edmunds, Spencer-Hartle	8
4/12/2016	Architectural Heritage Center	Starin, Hoy, Spencer-Hartle	3
5/4/2016	Portland Waterfront Alliance	Bischoff	12
5/11/2016	Julie Leuvray, Steve Siegel	Edmunds, Hoy, Zehnder	2
5/15/2016	Sunday Parkways	Asnis, Raggett, Wang	30
5/24/2016	NAIOP: Commercial Real Estate Development Association	Hoy	350
6/16/2016	CC2035 Proposed Draft presentation to DRAC	Starin, Asnis, Hoy, Brooks	25
4/18/2016	CC2035 Discussion Draft overview to DRAC	Hoy	25
2/18/2016	Better Block Kick-off	Lillard	60
2/24/2016	Meeting with PNCA	Lillard	10
2/26/2016	ISS Symposium	Raggett, Lillard	60
3/8/2016	Design Week Finalists - Advisory Group	Raggett	12
3/9/2016	Meeting with PBOT's Active Transportation Group	Raggett, Lillard	25
3/11/2016	Meeting with Friends of Trees	Raisman, Lillard, Asnis	2
3/30/2016	GL Meeting for White Paper: Environment	Asnis	15

Date	Organization/Event	Project Staff	Attendance
4/6/2016	Meeting with PNCA CDS + partners	Lillard	15
4/11/2016	Meeting with Intertwine	Lillard	1
4/22/2016	Meeting with BTA	Raisman, Lillard, Asnis	2
4/29/2016	Meeting with BB PDX	Lillard	1
5/6/2016	Park-a-palooza	Raggett	60
5/13/2016	Meeting with Alta Planning	Asnis	3
5/15/2016	East Portland Sunday Parkways	Asnis	40
5/16/2016	Downtown Neighborhood Association	Lillard	12
5/17/2016	Meeting with Chet Orloff	Lillard	1
5/18/2016	Meeting with International School	Raggett	2
5/20/2016	Meeting with Foot Traffic	Lillard	1
5/23/2016	Meeting with Better Block PDX + partners	Lillard	5

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Attachment B. Conflicts of Interest Complaint and Disclosure

West Quadrant Stakeholder Advisory Committee (SAC) Ethics Complaint and Disclosure Summary

Introduction

In the summer of 2015, the City Ombudsman received an anonymous complaint from a group of concerned citizens (Attachment 1). They claimed that certain members of the West Quadrant SAC had conflicts of interest that weren't disclosed in the course of the committee's work — and should have been.

The Bureau of Planning and Sustainability, like many other City bureaus, convenes stakeholder advisory committees to provide valuable "on the ground" perspectives as we develop policy and land use recommendations throughout the city. Our goal in forming these committees is to assemble a group that is balanced, with a variety of skills, knowledge, experience and perspectives. We invite property owners, business owners, neighborhood association representatives, advocacy groups and others to participate. In general, these committees, like the West Quadrant SAC, are recommending bodies and make recommendations on proposed land use plans, maps, and regulations to the Planning and Sustainability Commission.

The Ombudsman researched the issues raised in the complaint and concluded that that West Quadrant SAC members were public officials under the state ethics laws. According to those laws, a public official has a potential conflict of interest when the official takes an action that could financially benefit or harm the official, a relative, or business that the official or relative owned or worked for. A potential conflict of interest must be disclosed publicly. Once a potential conflict is disclosed, the SAC member may participate in and vote on the matter giving rise to the conflict. The Ombudsman concluded the West Quadrant SAC members may have had potential conflicts of interest that were not disclosed during the time they served on the SAC

As a remedy, the Ombudsman's letter (Attachment 2) recommended that BPS call for West Quadrant SAC members to publically disclose any potential conflicts of interest before the Planning and Sustainability Commission or the City Council hold hearings on and adopt the final plan.

Disclosure

In response to the complaint and the Ombudsman's recommendation, BPS sent a letter (Attachment 3) and a disclosure form (Attachment 4) to the West Quadrant SAC members and asked them to complete the form and return it. BPS followed up with a FAQ (Attachment 5) that responded to questions received.

Twenty-six members completed the form, three did not complete the form but sent an email that included similar information, one email bounced, and three members did not complete the form. Table 1 summarizes the information collected to date. The full responses are available for review at the Bureau of Planning and Sustainability.

Table 1: Summary of West Quadrant Disclosure

SAC MEMBER	OCCUPATION*	SUBMITTED FORM?	DISCLOSURE SUMMARY
Blake Beanblossom	Lender, Standard Insurance	Yes	Employer owns the Standard Insurance office buildings and parking garage.
Doreen Binder	Transition Projects (former)	Unable to contact	NA
Catherine Ciarlo	CH2MHill Project Manager	Yes	Owns home and rental units outside of the Central City.
Hermann Colas, Jr.	Founder, Colas Construction	Yes	No potential conflict disclosed.
Ben Duncan	Chief Diversity and Equity Officer Multnomah County	Yes	No potential conflict disclosed.
Brian Emerick	Architect, Small Business owner, Emerick Architects	Yes	Owns home in SW Portland Historic Landmarks Commissioner
Jessica Engelmann	Stay at home parent	Yes	Family member works for a Colorado consulting firm. Owns home in SW Portland. Has a City consulting contract for computer services
Jason Franklin	Portland State University-CPO	Yes	Family member works for a consulting company Owns home in NE Portland
Jeanne Galick	Freelance Graphic Designer	Yes	Owns home/office in SW Portland.
Jim Gardner	Retired Represented SWNA	Yes	No potential conflict disclosed.
Patricia Gardner	Principle at A57, a design company	Yes	Family member works for Nike. Owns home in NW Portland.
Greg Goodman	Property owner, developer, Central City parking	No	---
Patrick Gortmaker	VP Kalberer Company, Real Estate Management and Development	Yes	Company owns multiple commercial office buildings and one mixed use rental housing building in the Central City.

SAC MEMBER	OCCUPATION*	SUBMITTED FORM?	DISCLOSURE SUMMARY
Jodi Guetzloe-Parker	Executive Secretary of Columbia Pacific Building Trades Council, N/NEQ SAC	No	---
Sean Hubert	Non Profit/Affordable Housing	Yes	Company owns affordable housing apartments in NE Portland.
Cori Jacobs	Consultant, PDX Retail	Yes	Family member works for a law firm in the West Quadrant. Contracted with PBA/PDC/PBOT related to retail recruiting and retention.
Michael Karnosh	Confederated Tribes of the Grand Ronde, Ceded Lands Program Manager	Yes	No potential conflict disclosed.
Tamara Kennedy-Hill	Travel Portland, Director of Diversity and Community Relations	Yes	Employer received 1% of Portland lodging tax for tourism promotion. Served on Private For Hire Transportation board of review.
Keith Liden	Bainbridge, Land use planning consultant	Yes	Owns home in SW Portland. Company conducted space planning for City bureaus.
Nolan Lienhart	Architect, ZGF Architects	No, but a response sent	Has clients with an interest in the Central City. Has personal investments in various properties in the Central City.
Jeff Martens	Executive with CPUsage and New Relic, Software companies	Yes	No potential conflict disclosed.
Marvin Mitchell	Executive Director, Julia West House	No	--
Anne Naito-Campbell	Shareholder and Officer of Bill Naito Company	Yes	Partial owner of eight Central City properties
John Petersen	President and part owner of Melvin Mark Capital Group, commercial real estate.	No, but sent a response.	Owns home and two rental units in the Central City. Financed at least five large development projects.
Dan Petrusich	Melvin Mark, management, leasing, development of commercial property. Replaced previous PBA	No, but sent a response.	Ownership interest in a variety of Central City properties including office buildings, warehouses, apartments and parking.

	representative on SAC.		
SAC MEMBER	**OCCUPATION***	**SUBMITTED FORM?**	**DISCLOSURE SUMMARY**
Steve Pinger	AEC Consulting Represented NWDA.	Yes	No potential conflict disclosed.
Valeria Ramirez	COO, Portland Opera	Yes	No potential conflict disclosed.
John Russell	Russell Development, Office Building Owner	Yes	Owns six properties in the Central City.
Bob Sallinger	Audubon Society, Conservation Director	Yes	Employer had two contracts with the City
Katherine Schultz	Architect, GBD	Yes	Urban Design and Architectural services for PDC
Mary Valeant	Architect, Stay at home parent. Represented Goose Hollow NA.	Yes	Family member's employer owns Central City office property.
Karen Williams	Financial Consulting, Carroll Community Development. Infrastructure policy and finance, Infrastructure OR.	Yes	None in Oregon.
Jane Yang	No occupation listed	Yes	No potential conflict disclosed.

* Occupation is summarized from the disclosure form. If no form was filed, it is summarized from the person's application.

1. Disclosure Complaint Letter

From: **Concerned Portland** <concernedportlandcitizens@gmail.com>
Date: Fri, Jun 12, 2015 at 3:58 PM
Subject: Complaint
To: ombudsman@portlandoregon.gov

TO: Portland Ombudsman

RE: West Quadrant planning process

FROM: Concerned Portland citizens

There is a growing perception that the process for creating Portland's Comprehensive Plan Update (and the West Quadrant Plan specifically) has not been consistent with the City's own standards for transparent, equitable, and ethically uncompromised stakeholder involvement.

Moreover, the process may not be consistent with Title VI of the Civil Rights Act of 1964, the City Charter's Code of Ethics 1.03.030, or the mandate of Statewide Planning Goal 1 to "involve a cross-section of affected citizens in all phases of the planning process….broadly representative of geographic areas and interests…selected by an open, well-publicized process." All land use actions in the State of Oregon are required to comply with this and other Statewide Planning Goals.

Most troubling, there is a growing perception that vested interests have been granted undue influence on the West Quadrant Plan. This perception has been expressed on the record by at least one member of the City Council. At the public hearing in which the West Quadrant Plan was considered, Commissioner Amanda Fritz was quoted in an Oregonian article stating "I'm absolutely disgusted with this entire hearing." The paper reported that "Fritz went on to say that the City Council was essentially authorizing spot zoning changes to benefit a handful of developers who are tight with members of the City Council."

(http://www.oregonlive.com/portland/index.ssf/2015/03/city_council_approves_downtown.html)

This perception, which is shared by growing numbers of citizens besides Commissioner Fritz, calls into question the integrity of Portland's planning processes and reduces public trust. In order to assure that public confidence is restored in the process and that changes to the culture and to the specific practices of City Staff be made, we believe that an open review of this process is necessary, and that the increased height limits and relaxed zoning that were voted on by the ethically compromised SAC should be declared invalid.

To that end, a group of concerned and affected citizens has gathered preliminary evidence on two issues, as provided herein.

1. We provide evidence that the composition of the West Quadrant Plan Stakeholder Advisory Committee (SAC) does not meet Statewide Planning Goal 1, which mandates that land use actions must occur through a citizen involvement program that "shall involve a cross-section of affected citizens in all phases of the planning process... [which] shall include an officially recognized Committee for Citizen Involvement (CCI) broadly representative of geographic areas and interests related to land use and land-use decisions." In fact, the evidence shows that the required CCI was not at all "broadly representative" but was heavily skewed to a particular sector and economic interest, specifically that of real estate development and the professions that directly benefit financially from its activities (architecture, planning, engineering, etc). (Exhibit One, attached.)

The Planning Bureau's skewed selection of SAC members also resulted in Title VI Equity Violations. West Quadrant residents were treated as annoying NIMBYS and (except for two WQ residents) were not allowed to vote on WQ decisions. Many qualified West Quadrant residents applied to be on the SAC but were not allowed to become members. One of the only residents allowed to be on the SAC is an architect who is well-known for supporting increased height limits. The Bureau made no effort to recruit residents, and, in fact, did not even seek to establish legal residency. Several SAC members are not even Portland residents, yet were, ironically, entitled to vote on Portland's future zoning and height limits. West Quadrant residents were clearly not considered to be significant stakeholders. Thus the planning bureau violated Title VI of the Civil Rights Act of 1964 since people with higher incomes and financial stakes in the decision (developers, architects, and institutions who stand to gain financially) received privileged access while residents who are non-developers, non-architects, and non-engineers, and residents who are renters, and other residents who do not stand to gain financially, had much less privileged access (or no access at all).

2. We provide evidence of possible violations of City Charter 1.03.030. The Code of Ethics Violations Section B requires individuals with financial or personal interests that will be specifically affected by a decision to withdraw from participation in the decision. 25 of the 33 SAC members were present for the vote on the final West Quadrant endorsement.

17 out of 25 SAC members voted to approve increased height limits and relaxed zoning in the West Quadrant.

16 of those 17 are owners or developers of West Quadrant properties or represented architectural, engineering, or construction interests whose companies would gain from doing business with developers in the West Quadrant. Thus 16 of the 17 voting to approve higher WQ height limits and less restrictive zoning (which will dramatically increase property values and will create significantly more work for the related professions associated with real estate development) should have disclosed their conflicts of interest and should have recused themselves from participating in discussions or voting on height limits.

The ethics violations were so egregious that several property owners or professionals with known West Quadrant property interests advocated openly for increased height limits or more favorable zoning for their properties or developments without disclosing their conflicts or recusing themselves.

To cite examples documented in Exhibit Two, SAC member Goodman advocated for and voted in favor of increased allowed height and zoning changes on his own WQ properties; co-chair Williams advocated for and voted in favor of increased height limits on a parking structure on Southwest 10th that her employer plans to redevelop; members Peterson and Petrusich advocated for and voted in favor of zoning changes and increased height limits on many WQ properties owned by them or by their employer (Melvin Mark) including their proposed Public Market at the Morrison bridgehead; member Naito-Campbell advocated for properties her company owns; and other similar conflicts were identified, as documented in Exhibit Two. The full extent of ethics violations is difficult to pin down since SAC members were never asked to disclose their conflicts of interest, and third-party identification of real estate interests is very difficult since property ownership is often obscured by various corporate entity holdings.

The available evidence of potential conflicts of interest by particular individuals on the West Quadrant Plan SAC does appear to merit recusals from decision-making and/or explicit disclosures of interest – recusals that did not occur. This appearance (if not fact) of ethical impropriety is not healthy for our citizens' perceptions of the integrity and the credibility of Portland's planning process. (Exhibit Two, appended below.)

We hope that an open and impartial examination of this evidence will 1) lead to re-examination of the zone changes and increased height limits that were implemented at the recommendation of an ethically questionable SAC and were the result of a deeply flawed process and 2) begin the much-needed restoration of transparency, accountability, and adherence to ethical norms that should characterize our public planning processes.

We make this complaint as a diverse group of individuals from the affected neighborhoods in the West Quadrant, united by our concern for the city we love. We would like very much to go on the record with these concerns, but because of the potential threat of Strategic Lawsuits Against Public Participation (SLAPP) by one or more of the economic interests mentioned, we have been advised by counsel to remain anonymous. (See e.g. http://en.wikipedia.org/wiki/Strategic_lawsuit_against_public_participation) The fact that this approach seems necessary speaks to the atmosphere of intimidation and retribution that has been created.

Sincerely,

Concerned Portland citizens

Attached: Exhibit One

Appended: Exhibit Two

BPS Note: Exhibits on file, not included in this summary report

MIKE
PORTLAND
PARKS & RECREATION

2. Ombudsman Letter

October 21, 2015 VIA EMAIL

Re: Complaint to Ombudsman's Office (2015-213)

Concerned Portland Citizens:

Thank you for contacting my office and for your patience during my review. I have completed my review of your ethics complaint and wanted to share my conclusions and recommendations.

Summary

On June 12, 2015, the Office of the Ombudsman received your complaint, which raised a number of concerns about the West Quadrant Plan Stakeholder Advisory Committee (SAC). I limited the scope of my review to the alleged conflicts of interest involving SAC members. I have concluded that the Bureau of Planning and Sustainability did not properly train SAC members about their legal obligations. I have also concluded that it appears likely that individual SAC members did not comply with their obligations to disclose potential conflicts of interest. As a remedy, I have recommended that the Bureau of Planning and Sustainability call for SAC members to publicly disclose any potential conflicts before the Planning and Sustainability Commission or the City Council adopts a final plan in 2016. After the additional opportunity for disclosure, any complaints about undisclosed potential conflicts of interest should be lodged with the Oregon Government Ethics Commission.

Background

Your original complaint to my office raised a number of concerns about the West Quadrant Plan SAC, including alleged violations of the Civil Rights Act, Statewide Planning Goal 1, and the City's Code of Ethics. Your complaint suggested the appropriate remedy would be to invalidate the SAC's votes to increase height limits and relax zoning. In subsequent communications, you also raised conflict of interest concerns about Commissioner Saltzman's participation in the Council vote regarding whether to adopt the West Quadrant Plan Resolution.

After a preliminary review, I concluded that the alleged violations of the Civil Rights Act and Statewide Planning Goal 1 lacked sufficient merit to warrant being part of the scope of my inquiry. The complaint does not allege a plausible claim that there was discrimination against a class of people who are protected by the Civil Rights Act, and the Bureau of Planning and Sustainability has met the requirements of Statewide Planning Goal 1.

Additionally, my office lacks jurisdiction to investigate alleged ethics violations by Commissioner Saltzman. Ethics complaints against elected officials should be directed to the Oregon Government Ethics Commission. Accordingly, the scope of my review is limited to the conflict of interest allegations involving SAC members.

Analysis

The threshold question is whether SAC members are public officials under state ethics law. The Oregon Government Ethics Commission has found that the definition of "public official" encompasses volunteer committee members who serve in an advisory capacity to a City agency (see Advisory Opinion No. 07A-1001). As such, SAC members clearly fall under the definition of public official. And as public officials, SAC members were required to disclose the nature of any conflicts of interest. To date, they have not.

The cause of this omission initially lies with the Bureau of Planning and Sustainability, which did not properly apprise SAC members that they were public officials subject to state ethics law. The Bureau acknowledges that it did not screen for conflicts of interest as part of the SAC selection process. Nor did it inform or train appointed SAC members on their obligations as public officials. Bureau officials indicated that members of more formal committees, like the Planning and Sustainability Commission, are informed of their status as public officials, but that Bureau officials were previously unaware that volunteer members of bureau advisory committees met the definition of public officials. According to the Oregon Government Ethics Commission's *A Guide for Public Official*s, "[i]t is imperative for government agencies . . . to ensure their public officials receive training in Oregon Government Ethics law. Those that fail to provide this training do a disservice to the public officials who they employ or who represent them" (page 3).

Nevertheless, as the *Guide* makes clear, compliance with the Oregon Government Ethics Law is the *personal responsibility* of each SAC member. As such, the Bureau's failure to train SAC members does not excuse an SAC member's failure to comply with the law (page 3).

Public officials face two types of conflict of interest under Oregon Government Ethics Law: actual and potential (see ORS 244.020(1), (12)). The Oregon Government Ethics Commission describes the difference between the two as being determined by the words "would" and "could."

> "An <u>actual</u> conflict of interest occurs when an action taken by the official <u>would</u> directly and specifically affect the financial interest of the official, the official's relative or a business with which the official or a relative of the official is associated. A <u>potential</u> conflict of interest exists when an official takes action that <u>could</u> have a financial impact on that official, a relative of that official or a business with which the official or the relative of the official is associated."

(Advisory Opinion No. 07A-1001, page 3).

SAC members do not face actual conflicts of interest. In a closely analogous scenario, the Oregon Government Ethics Commission explained that actual conflicts of interest cannot occur where an advisory committee makes non-binding recommendations (Advisory Opinion No. 07A-1001, page 3). According to the SAC's charter, the SAC develops recommendations to present to City decision-makers, but it is the City Council that has the ultimate decision-making authority regarding whether to adopt the West Quadrant Plan.

SAC members still face a potential conflict of interest if they take any action that could have a financial impact on them, a relative or a business with which the SAC member or a relative is associated. A potential conflict of interest does not preclude anyone from being a member of the SAC or voting on a recommendation. Rather, any SAC member faced with a potential conflict of interest must publicly disclose the nature of the potential conflict of interest prior to taking any action. Based on the information you presented in your 46-page complaint, it appears likely that multiple SAC members should have – but did not – publicly disclose potential conflicts of interest before discussing and voting on recommendations for the West Quadrant Plan.

Public disclosure of a potential conflict of interest is a critical safeguard to assure the public that the planning and development recommendations to decision-makers are based on consideration of what is in the public interest, not what will most benefit the personal financial interest of an individual advisory committee member. That did not happen before the SAC voted on recommendations for the West Quadrant Plan.

Recommendations and Conclusion

Options under state law to remedy the failure to publicly disclose conflicts of interest are limited. According to the *Guide*, "any official action that is taken may not be voided by any court solely by reason of the failure of the public official to disclose an actual or potential conflict of interest" (page 24). Typical enforcement takes the form of education or monetary sanctions against the individual who violated the law.

That being said, there does remain an opportunity to serve the spirit of the law. As it currently stands, the West Quadrant Plan has only been passed as a resolution by City Council, which means that it is not yet binding law. At the March 5, 2015 Council hearing, Bureau of Planning and Sustainability leaders made clear that prior to it being merged into an ordinance with other geographic area plans, the West Quadrant Plan could be refined if needed.

I recommended that the Bureau of Planning and Sustainability contact SAC members and have them disclose any potential conflicts of interest. The Bureau should then compile a disclosure document that itemizes the responses. The document should not only include the responses by the SAC members, but it should note if any members fail to respond. That document should be entered into the public record and presented to the decision-makers when the Central City Plan

– of which the West Quadrant Plan is a part – goes before the Planning and Sustainability Commission in February 2016 and to City Council after that. Such action would provide the sort of transparency that Oregon Ethics law requires and help to restore public confidence in the integrity of the process. Such action would also provide Planning and Sustainability Commissioners and City Council members with information sufficient to allow them to exercise their electoral judgment in light of any potential conflicts of interest.

If you believe this proposed remedy to be insufficient, you may still bring your complaint about individual SAC members to the Oregon Government Ethics Commission (subject to any statute of limitations). The Commission does not, however, accept anonymous complaints; under ORS 244.260(1)(a) complaints must be signed.

As for the broader institutional shortcoming that your complaint revealed, the City Attorney's Office intends to develop a standard, City-wide approach to informing and training volunteer public officials on their obligations under state ethics law (and open meetings and public records law, for that matter). This is a past due and vital step to ensure that the many advisory bodies to City agencies are complying with the sunshine laws designed to make government fully accountable for the actions it takes on the public's behalf.

Thank you again for bringing your concerns to my attention.

3. Letter to West Quadrant SAC

Bureau of Planning and Sustainability
Innovation. Collaboration. Practical Solutions.

February 9, 2016

Dear West Quadrant Stakeholder Advisory Committee Member,

I want to take this opportunity to thank you once again for your service on the West Quadrant Stakeholder Advisory Committee. Your work contributed to the development of a draft CC2035 document which is now on line. (https://www.portlandoregon.gov/bps/69859/) Watch for an email with more information about open houses and next steps.

The other reason that I am writing is to let you know that last summer the City Ombudsman received an anonymous complaint from a group of concerned citizens. They claimed that certain members of the West Quadrant SAC had conflicts of interest that weren't disclosed in the course of the committee's work – and should have been.

The Bureau of Planning and Sustainability, like many other City bureaus, convenes stakeholder advisory committees to provide valuable "on the ground" perspectives as we develop policy and land use recommendations throughout the city. Our goal in forming these committees is to assemble a group that is balanced, with a variety of skills, knowledge and experience to achieve diverse stakeholder perspectives. We invite property owners, business owners, neighborhood association representatives, advocacy groups and others to participate. Some of these members will likely have a potential conflict of interest; however, once a conflict is disclosed, the SAC member may participate in and vote on the matter giving rise to the conflict.

The Ombudsman researched the issues raised in the complaint and concluded that that West Quadrant SAC members were public officials under the state ethics laws. According to those laws, a public official has a potential conflict of interest when the official takes an action that could financially benefit or harm the official, a relative, or business that the official or relative owned or worked for. The Ombudsman concluded the West Quadrant SAC members may have had potential conflicts of interest that were not disclosed during the time they served on the SAC.

City of Portland, Oregon | Bureau of Planning and Sustainability | www.portlandoregon.gov/bps
1900 SW 4th Avenue, Suite 7100, Portland, OR 97201 | phone: 503-823-7700 | fax: 503-823-7800 | tty: 503-823-6868
Printed on 100% post-consumer waste recycled paper.

As a remedy, the Ombudsman recommended that BPS ask SAC members to publically disclose any potential conflicts of interest before the Planning and Sustainability Commission or the City Council hold hearings on and adopt the final plan. We are currently scheduled for Planning and Sustainability Commission hearings in June 2016.

To comply with the ombudsman's recommendation, we've attached a disclosure form that asks you to provide relevant information for the period of time that you served on the SAC (March 2013 through July 2014). Please fill out the **attached form and email or mail it back to us by March 31, 2016.**

Moving forward, we are educating all members appointed to new and future stakeholder advisory committees about the public ethics laws. We are also requesting all committee members to complete a conflict of interest disclosure form at the outset of their committee service.

Thank you again for your service on the West Quadrant SAC. If you have any questions please feel free to contact Sallie Edmunds, Central City Planning Manager, at 503-823-6950.

Sincerely,

Joe Zehnder, Chief Planner

Attachment:

Conflict of Interest disclosure form
Public records and meetings law summary

City of Portland, Oregon | Bureau of Planning and Sustainability | www.portlandonline.com/bps
1900 SW 4th Avenue, Suite 7100, Portland, OR 97201 | phone: 503-823-7700 | fax: 503-823-7800 | tty: 503-823-6868

Printed on 100% post-consumer waste recycled paper

4. Blank Disclosure Form

Conflict of Interest Disclosure Form
Stakeholder Advisory Committee

Applicable time period: March 2013 – July 2014

Name: _____
First *Middle Initial* *Last*

Mailing Address: _____

Occupation: _____

Daytime Phone: _____ **Email**: _____

List all names under which you or members of your household did business during the timeframe that the Stakeholder Advisory Committee was meeting (March 2013 – July 2014). Include the business address and a brief description of the business. *(Add rows as needed)*

Name	Business Name and Address	Description

List by common address any property owned, in whole or in part, by you, members of your household, or any business with which you were associated during the timeframe that the Stakeholder Advisory Committee was meeting (March 2013 – July 2014) within the project study area. *(Add rows as needed)*

Address	Ownership Name and Interest	Description

If you, a member of your household, or your business contracted with the City of Portland, or subcontracted for work with the City during the year that preceded the SAC (2012), please describe the nature of the transaction and the amount of money involved. Include professional or service contracts, as well as provision of materials or supplies. *(Add rows as needed)*

Type of Transaction	Amount of Transaction

If you or a member of your household was an employee of the City of Portland during the timeframe that the Stakeholder Advisory Committee was meeting (March 2013 – July 2014), please list the bureau or department and the position held. *(Add rows as needed)*

Name	Relationship	Bureau/Department	Position

Did you hold elective or city council appointed office during the time that the Stakeholder Advisory Committee was meeting (March 2013 – July 2014)?

[ ] No [ ] Yes _____
(Position)

My signature affirms that all information contained herein is true to the best of my knowledge.

Signature: _____ Date: _____

Name: _____ Date: _____

2/10/16

PUBLIC RECORDS AND MEETINGS LAW SUMMARY

OREGON'S PUBLIC RECORDS LAW

1) Public Records Generally

a. The Public Records Law applies to every public body, as defined by ORS 192:410(3),·and includes the City and "any agency thereof" and that includes the City's boards and commissions.

b. Presumption for Disclosure- "Every person has a right to inspect any public record of a public body in this state, except as otherwise provided...." ORS 192.420(1).

c. "'Public Record' includes any writing that contains information relating to the conduct of the public's business, ... used or retained by a public body regardless of physical form or characteristics." (ORS 192.410(4)(a)).

d.· "'Writing' means handwriting, printing, photographing, and every means of recording, including letters, words, pictures, sounds, or symbols, or combination thereof, and all papers, maps, files, facsimiles or electronic recordings." (ORS 192.420(6)).

e. Public records may include an email or text message if it discusses the City's business, whether the record is located on City network or equipment or on personal electronic devices. Drafts are also public records.

2) Retention of Records

Once a record is created, a public body is responsible for retaining that record according to the retention schedules adopted by the body. The public body's custodian of records is also responsible for making public records available upon request. Contact Tim Hunt, Auditor- Records Analyst, 503-823-4565, if you have questions on document retention specific to your office/bureau's records.

City's records retention schedule is available on the Auditor's webpage at: http://www.portlandonline.com/auditor/index.cfm?c=51813.

A number of schedules may be relevant to your work (e.g., 1000 series on General Schedules)

3) Use of Home Computers (and other electronic devices)

a. Oregon's public records laws apply to e-mail correspondence about City business even when exchanged solely on City employees' or volunteers' personal computers (or other electronic devices). As a result, employees and volunteers have a responsibility to ensure retention of such e-mails and documents.

b. Whether an e-mail or document contains information relating to the conduct of the public's business is case specific. Generally, if an e-mail or document discusses procedural or substantive aspects of your work, it will meet this test. A purely personal e-mail does not become a public record simply because it is sent by a public official. Whether the e-mail or document is prepared, owned, used or retained by a public body is al.so fact dependent. A document not in the possession of the government still can be a public record by virtue of being used or prepared by a public body.

c. What this means in practice is that if you choose to use private computers to create City related documents or to correspond with one another regarding City business, you may be responsible for retaining the correspondence in accordance with City document retention schedules. This includes records created on personal devices, such as personal laptop or PC, Blackberry or cell phone with texting capability, or I-Pad.

d. Information Technologies - BHR Admin Rule 4.08 and Social Media - BHR Admin Rule 4.08(A), for discussion of public records and records retention of electronic records and social media content.

e. Knowingly destroying public records can constitute a criminal offense. ORS 162.305.

4) Public Records Exemptions

State law provides that certain public records may be withheld from disclosure if they fall within a statutory exemption. Generally, exemptions do not prohibit disclosure; they allow the public body, through its authorized representative (generally, an elected official, bureau director or designated public body's custodian of records, with guidance from legal staff) to decide whether to rele9se a record. The presumption is in favor of disclosure and a requestor may challenge a public body's decision not to release a record.

Oregon Attorney General's Public Records and Meetings Manual
http://www.doi.state.or.us/pdf/pub/ic_records_and_meetings_manual/.pdf

OREGON'S PUBLIC MEETINGS LAW

1) Meetings Subject to the Law

"All meetings of the governing body of a public body shall be open to the public and all persons shall be permitted to attend any meeting except as otherwise provided [in the Public Meetings Law]." (ORS 192.630(1)).

a. "Governing body"- 'the members of *any* public body which consists of two or more members, with authority to make decisions for or recommendations to a public body or administration." ORS 192.610(3) (Emphasis supplied).

b. "Public Body"- "the state, any regional council, county, city or district, or any municipal or public corporation, or any board, department, *commission,* council, bureau, c*ommittee,* or *subcommittee, or advisory group or agency thereof."* ORS 192.610(4)

c. "Meeting"- "the convening of a governing body of a public body *for which a quorum* is *required* in order

to *make a decision or deliberate toward* a decision on any matter." ORS 192.610(5) (Emphasis supplied).

2) Gatherings Exempt from the Law

"Meeting" does not include an on-site inspection of a project or program; attendance of members of a governing body at any national, regional or state association to which the public body or the members belong; or gatherings of a quorum of a board or commission where no official business is discussed.

3) Quorum Requirement

If a quorum of a public body gets together and deliberates on official business, regardless of the setting, there is a violation of the public meetings law if the required notice was not provided. If gathering is less than a quorum of the body, there is no public meeting.

4) Other Situations

Purely social gatherings of a public body do not create a public meeting unless there is quorum and it decides to discuss matters relevant to its work. It is best not to discuss business at all during a social gathering. If you have a quorum present, even if the sole purpose of the meeting is to gather information to serve as the basis of future decisions or recommendations, then it is a public meeting.

In addition, electronic communication among a quorum of the public body could constitute a public meeting, especially if the communications are sent within a short time frame.

5) What is Required for a Public Meeting

- **Notice**
  - Calculated to give actual notice to interested persons
  - States time and place, lists principle subjects
  - Special and emergency meetings have different requirements

- **Location**
  Meetings of governing bodies of public bodies shall be held within the geographic boundaries of the area over which the public body has jurisdiction, at the public body's administrative offices (if any) or "at the other nearest practical location."

  Must be at a place large enough to hold the anticipated attendance and must be a place that does not discriminate on the basis of race, color, creed, sex, sexual orientation, national origin, age or disability. Site must be one that people with disabilities can access.

- **Public Attendance**
  As a general rule, the right to know about and attend a public meeting does not include a right to testify. The public meetings law is a public attendance law, not a public participation law

- **Control**
  The presiding officer is authorized to keep order at a meeting and, where there will be public

participation, may determine the length of time people may speak and in what order the testimony will be taken.

- **Voting**
  - All official action must be by public vote
  - No secret ballots.
  - The vote of each member must be recorded unless there are 26 or more members.
  - Written ballots are allowed but each ballot must identify the member voting and the vote must be announced.
  - As a general rule, no proxy voting.
  - No absentee voting. That is, no voting by a member, who did not participate whether in person or electronically as by telephone.

- **Minutes**

  There shall be sound, video, written notes or digital recordings of all meetings. These need not be verbatim but must give a true reflection of the matters discussed at the meeting and the views of the participants." ORS 192.650(1). There are minimum requirements for the minutes and these include who was present, the substance of discussion and the results of the vote.

6) <u>Executive Sessions</u>

An executive session is a meeting or portion of a meeting of a governing body that is closed to the general public. An executive session is not closed to the media. However, the governing body may require that the media not disclose specified information.

There are limited purposes for an executive session which include employment, employee discipline, labor and real estate negotiations, and consultation with legal counsel regarding current or potential litigation. A governing body may also go into executive session to consider records exempt from public inspection. For example, a governing body may meet in executive session to discuss written legal advice from counsel because the written advice is exempt from public inspection as a privileged document.

A governing body may not make a final decision in executive session. To make a final decision, the chair must continue the decision to a public meeting or call the executive session into open session. A governing body may not remain in executive session to discuss or deliberate on matters other than the matter for which the session was convened.

Disclaimer: This document is intended to provide general information for city employees and volunteers and should not be construed or relied upon as legal advice. For specific questions, please contact the City Attorney's Office at (503) 823-4047.

ETHICS: STATE AND CITY REQUIREMENTS

2015 Training by City Attorney's Office

Outline of Discussion

- Gifts (ORS 244, City Code 1.03 and BHR Admin Rules 4.07, 11.01-.03)
- Conflict of interest (ORS 244, City Code 1.03 and BHR 11.01-.03)
- Subsequent employment (ORS 244 and City Code Sec 2.12. 080)
- Nepotism (ORS 244, City Code 1.03 and BHR 3.10, 11.01-.03)
- Political Activities (ORS 260.432, City Code 1.03 and BHR 4.06)

I. GIFTS

Use of official position and gifts

Under state *Jaw,* you may not use your official position to obtain financial gain or avoid financial loss except:

1. Official compensation.
2. Reimbursements from employer.
3. Unsolicited award for professional achievement
4. Gifts cumulatively valued at $50 or less from source with legislative/administrative interest per calendar year.
5. Gifts from source without legislative/administrative interest.
6. The receipt of any item, regardless of value, that is excluded from the definition of gift in ORS 244.020.

. *Under* state *law,* regardless of whether or not you are using your official position, you may not accept within one calendar year gifts of more than $50 from a source with a legislative or administrative interest.

***HOWEVER, the BHR administrative rules regarding gifts are more restrictive than* state *law in* some respects.**

Under the City's administrative rules, you may not use your position to receive a gift of any value offered due to your position and work for the City or that would not have been available but for your position and work for the City, regardless-of whether the source of the gift has a legislative or administrative interest, with limited exceptions described below.

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What is a gift?

A gift is something of economic value given to you or relative/household members without valuable consideration of equivalent value that is not extended to others who are not public officials on same terms and conditions.

What is a legislative/administrative interest?

Legislative/administrative interest is:

> An economic interest, distinct from that of the general public, in any matter subject to the decision or vote of the public official acting in public official's capacity as a public official.

Under state law, the focus is on the scope of a public official's decision making authority.

Under City administrative rules, the focus is on whether you received the gift because of your City position.

What items are excluded from the definition of gift?

The following are not gifts and are exempt from the state $50 limit and the City's gift prohibition:

1. Campaign contributions.
2. Gifts from relatives/household.
3. Engraved plaques, trophies, desk items unless valuable material.
4. Admission, food *or* beverage if representing government at a reception, meal *or* meeting. This exemption does not authorize private meals.
5. Expenses for food, lodging, travel paid by government, membership organization to which City pays dues for attendance or non-profit at convention, fact finding mission, trip or other meeting if you represent City. **Requires prior written authorization from supervisor.**
6. Expenses for food, lodging, travel paid by anyone if fact finding, trade promotion or economic development mission. **Requires prior written authorization from supervisor.**
7. Waiver or discount of registration materials/expenses at continuing education event to satisfy professional licensing.
8. Expenses provided by another public official for in-state travel (carpool). Not included in City administrative rule, but if travel is for work purposes, City would not consider it a gift to the public official.
9. Food or beverage at reception where no cost is placed on food.
10. Incidental entertainment.
11. Entertainment received by public official or staff where public official appears for ceremonial purposes.

City HR administrative rule 4.07 includes the following additional exceptions:

1. Officials may accept promotional items of little or no value that are offered to all attendees at an event.
2. Officials may accept raffle items or other incentives from the City at a City-sponsored event, but should not accept raffle items at other events where the official is attending due to position and work with the City or while the official is one the job during working hours.
3. Offices or bureaus may accept small gifts under $25 on behalf of the office that are meant to be shared by employees, such as food or flowers. However, officials must be mindful of state law limitations.

4. Gifts of other benefits as result of volunteer service. Receipt is OK under certain conditions, including the official did not receive the 'volunteer position or gift because of the official's City position.

NOTES:

- If public official is owner or manager of private business and had that position before becoming a public official, the official may accept certain gifts where there is a usual and customary business practice and the gift bears no relationship to the official's holding of office.
- Government agencies may use own resources on own public officials for food, travel etc., if allowed by City policy.

II. CONFLICTS OF INTEREST

What is a conflict of interest?

A public official is met with a conflict of interest when participating in official action which could (potential conflict) or would (actual conflict) result in a financial benefit or detriment to the public official, a relative of the public official or a business with which either is associated.

What do you do when you have a conflict?

1. Elected officials or board and commission members

When an elected or appointed public official serving on a board or commission has a **potential** conflict of interest, the official must announce publicly the nature of the potential conflict prior to taking any action thereon in the capacity of a public official

When an elected or appointed public official serving on a board or commission has an **actual** conflict of interest, the official must announce publicly the nature of the actual conflict and refrain from participating as a public official in any discussion or debate on the issue out of which the actual conflict arises or from voting on the issue. Note that there are special rules for planning commission members.

2. City employees

City employees must notify their immediate supervisor of a conflict of interest **in writing** and request that the supervisor dispose of the matter giving rise to the conflict or give approval to the employee to take action.

III. SUBSEQUENT EMPLOYMENT

a. State law: May not use confidential information gained as public official to further personal gain after leaving public position.

b. State law: Public officials who authorized or had significant role in a contract may not have a direct, beneficial, financial interest in the contract for two years after leaving position.

c. City Code 2.12.080: For one year after leaving city, no lobbying of city officials on matter on which employee personally and substantially participated. With respect to contracts,

prohibition is permanent.

Significant role= approving, recommending approval, serving on selection committee

IV. NEPOTISM

d. Public official may not appoint, employ or promote a relative or member of household from position with public body that official serves unless official complies with conflict of interests regulations.

e. May not participate in interviews, discussion or debate re: appointment, employment or promotion of relative from position with public body unless complies with conflict of interest regulations.

f. May not directly supervise relative or member of household we already have HR Administrative Rule 3.10 doing much the same.

V. POLITICAL ACTIVITIES – ORS 260.432

For comprehensive information, please refer to the election law memorandum on the employee page of City Attorney website. http://www.portlandoregon.gov/attorney/article/479753

Non-elected City employees and volunteers:

- May not spend time on the job promoting or opposing candidates or ballot measures.
- May not spend time on the job promoting or opposing political committees or the gathering of signatures for proposed ballot measures.
- May not use City resources to promote or oppose candidates, ballot measures or political committees or the gathering of signatures for a proposed ballot measure.
- May not require or attempt to require or coerce another City employee to engage in any political activity.

Non-elected City employees and volunteers:

- May express personal political views, subject to bureau rules.
- May engage in political activities outside of work, subject to bureau rules.

Elected City officials:

- May not require or attempt to require or coerce a City employee or volunteer to engage in political activity of any kind at any time.
- May not use City property, City funds, or City staff to promote or oppose ballot measures, signatures on proposed measures, political committees, or election or recall of officials or candidates.
- May not serve on or under any committee of a political party.

Disclaimer: This document is intended to provide general information for city employees and should not be construed or relied upon as legal advice. For specific ethics questions, please contact the City Attorney's Office at (503} 823-4047.

Resources

BHR Admin Rules
Available at http://www.portlandoregon.gov/bhr/61163
- BHR-4.05- Outside Employment and Unpaid Activities
- BHR-4.06- Political Activity
- BHR-4.07- Awards. Gifts. Prizes and Promotional Items
- BHR-4.08- Information Technologies
- BHR-4.09- Use of City Resources
- BHR-4.10- Travel

- BHR-11.01- Statement of Ethical Conduct
- BHR-11.02 -Prohibited Conduct
- BHR-11.03- Duty to Report Unlawful or Improper Actions

City's Code of Ethics -PCC Chapter 1.03
http://www.portlandonline.com/auditor/index.cfm?cce_28153_print=_1&c=28153

City Auditor's Explanation of Code of Ethics
http://www.portlandonline.com/auditor/index.cfm?c=51735&a=279370

Oregon Government Ethics Commission
www.oregon.gov/OGEC

- . Staff opinions and advisory opinions at http://www.oregon.gov/OGEC/Pages/advisory_opinions.aspx

Oregon Revised Statutes Chapter 244 {2013 Edition) Government Ethics
https://www.oregonlegislature.gov/bills_laws/ors/ors244.html

Oregon Administrative Rules Chapter 199
http://arcweb.sos.state.or.us/pages/rules/oars 100/oar_199/199_tofc.html

5. Frequently Asked Questions

Bureau of Planning and Sustainability
Central City 2035: Questions about Disclosure by Public Officials
March 30, 2016

In the summer of 2015, the City Ombudsman received an anonymous complaint claiming that certain members of the West Quadrant Stakeholder Advisory Committee (SAC) had conflicts of interest that weren't disclosed in the course of the committee's work — and should have been. The West Quadrant SAC made recommendations to Bureau of Planning and Sustainability (BPS) staff about a plan that included policies, conceptual zoning code and mapping changes and actions for the west quadrant of the Central City. BPS staff prepared a proposed plan that the PSC amended. Then the City Council amended the PSC's recommended West Quadrant Plan and adopted it by resolution. The West Quadrant Plan, along with three other quadrant plans, have been incorporated into the Central City 2035 Plan that is scheduled for PSC hearings in June 2016 and Council consideration and adoption in fall 2016. The CC2035 Plan may be modified by either the PSC or Council before it is finally adopted.

The Ombudsman researched the issues raised in the complaint and concluded that the West Quadrant SAC members were "public officials" under the state ethics laws and, therefore, should have disclosed any conflicts of interest they had related to the West Quadrant planning process.

As a remedy, the Ombudsman recommended that BPS staff facilitate disclosure by SAC members of any conflicts of interest and include a disclosure document in the public record before the Planning and Sustainability Commission hearing and City Council consideration of the Central City 2035 Plan later this year.

BPS sent a disclosure form to the West Quadrant SAC members and received a number of questions. This document provides general answers to those questions by summarizing the relevant requirements of the state Government Ethics Law (ORS Chapter 244) and the City Ethics Code. As always, the precise application of these requirements to individual situations is fact-specific. The questions and answers below do not constitute legal advice. Each person should consult their own attorney for answers to any questions concerning their specific situation.

A. Understanding Public Ethics Law

1. What is a public official?

A "public official" is any person who is serving the State of Oregon or any of its political subdivisions or any other public body as … an *appointed official* … irrespective of whether the person is compensated for the services. The Ombudsman determined that West Quadrant SAC members meet the legal definition of public officials.

2. What is the difference between a potential conflict and an actual conflict, and what should a public official do in each situation?

A public official is met with a conflict of interest when participating in an official action that *could* (potential conflict) or *would* (actual conflict) result in a financial benefit or detriment to that public official, a relative of that public official, or a business with which either is associated. [ORS 244.020(1), (13))

When an appointed public official serving on a board or commission has a potential conflict of interest, the official must announce publicly the potential conflict prior to taking any action thereon in the capacity of a public official.

When an appointed public official serving on a board or commission has an actual conflict of interest, the official must announce publicly the nature of the actual conflict and refrain from voting or otherwise participating in any discussion or debate on the issue.

For more information please see Oregon Government Ethics Law-Oregon Guide for Public Officials, page 21. (Attached)

3. How should the public announcement of the nature of a conflict of interest be recorded?
The public body on which the public official serves should record the disclosure of the nature of the conflict of interest in the official records (minutes, audio/video recording).

4. If a public official failed to announce the nature of a conflict of interest and participated in an official action, is the official action voided?
No. Any official action that is taken may not be voided by any court solely because the public official failed to disclose an actual or potential conflict of interest [ORS 244.130(2)].

If someone believes a public official has violated the Government Ethics laws, that person may file a complaint with the Government Ethics Commission. The Commission will investigate the complaint and, if the Commission agrees the public official has violated these laws, it may require the public official to pay a fine of up to $5,000 (ORS 244.350 (a)). The public official is personally liable for paying the fine, not the government body the public official served, and cannot be represented by the government body before the Commission.

B. Understanding the Process Going Forward

1. Since this disclosure request is being made after the fact, will the disclosure form responses be confidential? If not, who will have access to them and for what purpose?
The conflict of interest disclosure forms will be a public record. As a public record, anyone, including the media, can ask to review them. BPS plans to summarize the disclosure information for the Planning and Sustainability Commission and City Council.

2. Do the complainants need to be afforded anonymity, or is that merely an accommodation?
City Code requires the Ombudsman to protect the confidentiality of the complainants' identities.

3. What if someone does not comply with this request?
Any noncompliance with the request will be noted to the Planning and Sustainability Commission and City Council.

4. How could the retroactive remedy recommended by the Ombudsman have any impact on the project?
Because neither the Planning and Sustainability Commission nor City Council has made a final decision on the CC2035 Plan, either body may take the completed forms into consideration as part of their final decision-making on the Plan. Either body could choose to amend or delete policies and items in the previously accepted West Quadrant Plan.

5. Why does this apply to the SAC when their role was not about decision-making**? The SAC's role was** to provide input to staff.
State ethics law applies to volunteer members of advisory committees.

6. **Can I appeal the Ombudsman's** decision?

No. The Ombudsman provided an opinion and recommendation. BPS accepted the recommendation and chose to implement it. BPS's decision is not subject to appeal.

C. Filling out the Disclosure Form

1. What is the scope of the disclosure? **"**Property owned by **… any business with which I was associated"** could include anything that I worked on for any of my clients over that period, or any other property owned by any of my clients or prospects.

ORS 244.020(3)4 provides the definition of a "business with which the person is associated," paraphrased as follows:

In brief, a public official or the relative of the public official is associated with a business in the following circumstances:

- When, during the preceding calendar year, a public official or relative has held a position as director, officer, owner, employee or agent of a private business or a closely held corporation in which the public official or relative held or currently holds stock, stock options, equity interest or debt instrument over $1,000.
- When, during the preceding calendar year, the public official or relative has owned or currently owns stock, equity interest, stock options or debt instruments of $100,000 or more in a publicly held corporation.
- When the public official or relative is a director or officer of a publicly held corporation.
- When a public official is required by ORS 244.050(5) to file an Annual Verified Statement of Economic Interest form and the business is listed as a source of household income.

Also see the guidance provided in the Oregon Government Ethics Law-Oregon Guide for Public Officials.

2. My spouse works for a large corporation**. I don't know how to even begin to find out if** that company contracted with the City in 2012. Any advice?

Please provide your spouse's title and employer and a general description his/her work on the disclosure form so that others can understand the relationship to the Central City and the work of the SAC.

D. Use of the information supplied on the disclosure forms

1. How will the information be used? Has there been any resolution with the complainants? Or, are they free to use whatever comes from this disclosure to try to obstruct the process at the next level or make claims against anyone?
The City Ombudsman will consider the specific complaint resolved once the disclosures are presented to the PSC and Council. However, there is nothing prohibiting the complainants from submitting subsequent complaints to the City Ombudsman or the state.

2. Will SAC members be provided a release for participating in this process?
A public official is personally liable for individual violations of Oregon ethics law. The City may neither indemnify nor represent the official before the Oregon Government Ethics Commission.

3. Will staff re-evaluate the input in light of the disclosures? How will disclosures be used in the processes going forward?
BPS has already developed a CC2035 Discussion Draft and will consider public feedback on that draft as they prepare the Proposed Draft. On May 10, BPS will release a Proposed Draft that will be the subject of a June 14 hearing before the Planning and Sustainability Commission.

Questions?
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WHAT'S IN THE **CENTRAL CITY 2035 PLAN?**

Volume 1: Goals and Policies

Volume 2A: Zoning Code and Map Amendments

- Part 1: Central City Plan District
- Part 2: Willamette River and Trails
- Part 3: Environmental and Scenic

Volume 2B: Transportation System Plan Amendments

Volume 3A: Scenic Resources Protection Plan

- Part 1: Summary, Results and Implementation
- Part 2: Scenic Resources Inventory
- Part 3: Economic, Social, Environmental and Energy Analysis

Volume 3B: Willamette River Central Reach Natural Resources Protection Plan

Volume 4: Background Materials

Volume 5A: Implementation - Performance Targets and Action Plans

Volume 5B: Implementation - The Green Loop

Volume 6: Public Involvement