PBOT

PORTLAND BUREAU OF TRANSPORTATION

MEDIA PARKING PERMIT APPLICATION

A Media Parking Permit is for radio stations, television stations, or newspapers with daily circulation. The permit must be used for news gathering purposes only.

1. APPLICANT INFORMATION

Company name: _____

Contact name: _____

Address: _____

_____

Phone: _____ Email: _____

Media type: _____

2. PERMIT INFORMATION

Please provide license plate number(s) to be displayed on permit(s):

_____

(If no license plates are listed, permit will be for 'any vehicle displaying'.)

Permits are $660 each annually (July 1 – June 30), $330 on January 1.

Permit quantity: _____ x $_____(current permit price) = _____ (total cost)

READ AND SIGN ON REVERSE

FOR OFFICE USE ONLY

Permit Number(s): _____ Invoice Number: _____

3. PERMIT USE AND CONDITIONS

- Any vehicle bearing this permit may park without fee at any metered space for a maximum of 2 hours while covering special events and emergencies.
- This permit must be clearly displayed in the lower center of windshield when service is performed. This permit remains the property of the City of Portland and must be surrendered upon demand by any authorized officer. It is unlawful to display this permit in any vehicle other than that which it is issued, and then only when the vehicle is parked as specified above. THIS PERMIT MAY NOT BE USED IN COMBINATION WITH OTHER PERMITTED PARKING.
- Violators of these conditions shall be penalized as follows:
  1st violation: Penalty as imposed by Court Authority
  2nd violation: Penalty as imposed by Court Authority, plus 10 days suspension
  3rd violation: Penalty as imposed by Court Authority, plus 30 days suspension
  4th violation: Penalty as imposed by Court Authority, plus revocation of permit
- Failure to surrender a suspended permit within 10 days of the date of our notification to you will result in the cancellation of that permit for the remainder of the year. **Continued noncompliance may result in an examination of whether permits will be issued to you in the future.**

4. SIGNATURE

By signing below, I confirm that I have read and agree to the conditions above and that the information on this form is true and correct.

Signature_____ Date_____

PAYMENT METHOD

Payment can be made by check only until our new payment system launches in early 2023. Make check or money order payable to City of Portland.

Mail completed application, required documents and payment to:
PBOT Parking Permits, 1120 SW 5th Ave, Ste. #1331
Portland, OR 97204

Incomplete or illegible applications will be returned.
Questions? Call 503-823-2777 or email PBOTParkingPermits@portlandoregon.gov

The Portland Bureau of Transportation fully complies with Title VI of the Civil Rights Act of 1964, the ADA Title II, and related statutes and regulations in all programs and activities. For accommodations, complaints and information, call (503) 823-5185, City TTY (503) 823-6868, or use Oregon Relay Service: 711.